

REGULAR MEETING

**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MINUTES OF JUNE 11, 2018**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, June 11, 2018 at 6:00 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman
Mr. Charles Rose, Vice Chairman
Mr. William Stanczak, Treasurer
Mr. Doug Hager, Asst. Treasurer
Mr. Robert Tschoepe, Secretary

In addition thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent
Mrs. Lori Connolly, Office Manager
Mr. William Brennan, Solicitor
Mr. Ken Finger, Engineer
Mr. Peter MacFarland, Liaison

Present was a member of the public not on the Agenda:

Mrs. Leah Baird

CALL TO ORDER

The Chairman called the meeting to order at 6:00 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

MINUTES

The minutes of the May 14, 2018 meeting were presented. Upon motion of Mr. Rose, seconded by Mr. Tschoepe and unanimously carried, the reading of the minutes was waived and approved.

TREASURER'S REPORT

Mr. Stanczak presented to the Board the bills to be paid from the Revenue & Administration Account, Capital Improvement Account and Capital Reserve Account.

Upon motion of Mr. Rose seconded by Mr. Tschoepe and unanimously carried, the Board approved payment of the Revenue & Administration bills, the Capital Improvement bills and the Capital Expansion bills hereto marked as Exhibit "A".

STATEMENTS OF OPERATION

Mr. Stanczak presented the May Statements of Operation to the Board for approval.

Upon motion of Mr. Hager seconded by Mr. Tschoepe and unanimously carried, the Board approved the May Statements of Operation.

PERSONNEL

Handbook

Mr. Tschoepe stated to the Board that they received a final copy of the Handbook and asked if anyone had any comments.

Upon motion of Mr. Tschoepe seconded by Mr. Hager and unanimously carried, the Board approved the Employee Policy Handbook.

Mr. Tschoepe further stated to the Board that vacation and sick days will be combined to PTO days. Therefore, some employees have accumulated up to 12 days of sick leave.

After discussion, the Board agreed they do not want the employees to lose their earned time, but would discuss at a later time.

Employee Vacation Time

Mr. Tschoepe stated to the Board that Lori Connolly needs to be in the office this week to work on a special project, however she had planned vacation time scheduled.

Upon motion of Mr. Tschoepe seconded by Mr. Hager and unanimously carried, the Board approved Lori Connolly to carry over up to four vacation days to be used by December 31, 2018 in addition to the five already permitted to be carried over.

EQUIPMENT & BUILDING

Mr. Rubendal stated that the front door will be fitted with a door slot for customer payments.

BUDGET

Mr. Stanczak reviewed with the Board the final draft of the Revenue & Administration, Capital Improvement and Capital Reserve Budgets for Fiscal Year July 1, 2018 to June 30, 2019.

Upon motion of Mr. Tschoepe, seconded by Mr. Rose and unanimously carried, the Board adopted the Budgets for Revenue & Administration hereto marked as Exhibit "B", Capital Improvement hereto marked as Exhibit "C" and Capital Reserve hereto marked as Exhibit "D" for Fiscal Year July 1, 2018 to June 30, 2019.

CAPITAL PROJECTS

Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that Joao & Bradley Construction Co., Inc. was the apparent low bidder for the Sanitary Sewer Replacement Project and construction is expected to start mid July 2018.

Mr. Finger asked the Board if they would like to accept the apparent low bidder and issue an Intent to Award and Notice to Award and Notice to Proceed upon receipt and approval of all Documents by the Engineer and Attorney so that the process can continue before the next Board Meeting.

Upon motion of Mr. Rose, seconded by Mr. Tschoepe and unanimously carried the Board accepted Joao & Bradley Construction Co., Inc. as the apparent low bidder and authorized Mr. Finger to issue an Intent to Award and Notice to Award upon receipt of all documents, the Engineer can proceed with the Notice to Proceed.

EDU SALES

A motion was made by Mr. Rose, seconded by Mr. Stanczak and unanimously carried to approve one EDU each for 8 Kenney Lane and 905 S. Park Avenue.

ENGINEER'S REPORT - EXHIBIT "E"

There were no questions on the Engineer's Report.

SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT "F"

There were no questions on the System Superintendent's Report.

Mr. Rubendall stated that he received a Substantial Completion Certificate from Gannett Fleming regarding the Sanitary Sewer Replacement project that was done by Pact One, LLC.

Upon motion of Mr. Rose, seconded by Mr. Hager and unanimously carried, the Board approved the Substantial Completion Certificate.

ATTORNEY'S REPORT

Mr. Brennan reported that all of his comments on legal matters had been previously discussed in Executive Session.

OLD BUSINESS

EDU Overusage Update

Mr. Rubendall reported to the Board that nine letters will be mailed to the customers that are over their usage for nine months. Mr. Rubendall asked if those letters to the tenant should be sent certified or regular mail.

The Board responded that they would like them to be sent certified mail. Mrs. Connolly stated she will need a check signed for the postage.

Upon motion of Mr. Stanczak, seconded by Mr. Hager and unanimously carried, the Board approved the check to be signed for the postage.

Outstanding Accounts Receivables over \$1000.00

Mr. Hager stated to the Board that since we had good success with the accounts receivable audit of accounts over \$2000.00, he would like one done for those residential accounts over \$1000.00 to see if they have been connected to public water. The Board agreed.

NEW BUSINESS

Inspection Service Fee

Mr. Rubendall stated to the Board that the last time rates were set for Inspection/Construction fees was in March 2007. Since then there have been increases in salary, equipment, and operating costs which warrant that an adjustment is necessary and justified.

Mr. Rubendall suggested the following rate fee schedule based on said factors:

\$83.64 per hour M-F 7:00 AM – 3:30 PM

\$101.15 per hour after 3:30 PM and Saturdays (minimum billing of 4 hours)

\$118.66 per hour on Sundays and Holidays (minimum billing of 4 hours)

After discussion, a motion was made by Mr. Tschoepe, seconded by Mr. Stanczak and unanimously carried, to approve the Authority's Inspection/Construction fee rate schedule.

2018 Sanitary Sewer Replacement Project Resolution 2018-04 - EXHIBIT "G"

Mr. Brennan presented to the Board, Resolution 2018-04 regarding Pipe Replacement and Repair. A motion was made by Mr. Rose, seconded by Mr. Tschoepe and unanimously carried, to adopt

Resolution 2018-04 hereto marked as Exhibit "G" regarding the 2018 Sanitary Sewer Replacement Project.

EXECUTIVE SESSION

The Chairman called for an Executive Session to discuss legal issues.

Upon motion of Mr. Rose, seconded by Mr. Tschoepe and unanimously carried, the Board went into Executive Session at 6:55 PM.

Upon motion of Mr. Rose, seconded by Mr. Stanczak and unanimously carried, the Board came out of Executive Session at 7:04 PM.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:04 PM by motion of Mr. Rose, seconded by Mr. Tschoepe and unanimously carried.


Secretary

BILLS PAID FROM REV. & ADMIN.

21ST CENTURY MEDIA
 ADVANCE AUTO PARTS
 AMERICAN WATER
 AMS
 AUDUBON WATER COMPANY
 AUDUBON WATER COMPANY
 BROWN & BROWN OF THE LV
 BUTERA, BEAUSANG, COHEN & BRENNAN
 CARROLLS'S OFFICE SUPPLY
 CDI LAWN EQUIPMENT
 CLEANING SERVICES
 CLARK INDUSTRIAL SUPPLY
 CLOVERLEAF TOOL COMPANY
 COLLEGEVILLE DO IT BEST
 COLONIAL ELECTRIC SUPPLY
 COMPLETE DOCUMENT SOLUTIONS
 CONNOLLY, LORI
 DECKMAN ELECTRIC
 DELAGE LANDEN
 EASTERN ALLIANCE INSURANCE GROUP
 FASTENAL
 GANNETT FLEMING, INC.
 HADLEY, KEITH
 HOME DEPOT
 HOMER GROUP
 JP MASCARO & SONS
 LPVRS
 MAD EXTERMINATORS
 M&S SERVICE COMPANY
 NAPA AUTO PARTS
 PA AMERICAN WATER COMPANY
 PA ONE CALL
 PECO
 PENN-HOLO SALES & SERVICE
 PA MUNICIPAL RETIREMENT SYSTEM
 PRIMEPAY
 REYNOLDS, PITTNER & ASSOCIATES
 RICHTER OFFICE SUPPLY COMPANY, INC.
 SHARP WATER CULLIGAN
 SHIRT & INK
 STAGLIANO HEATING & AIR CONDITIONING
 STAPLES
 UNIFIRST
 UNITED CONCORDIA
 USPS
 VERIZON
 VERIZON
 VERIZON
 VERIZON WIRELESS
 WELLS FARGO
 WEX BANK
 LPTSA
 UNITED HEALTHCARE

JUNE 11, 2018 BOARD MEETING

ADMINISTRATION: ADVERTISEMENT OF BALANCE SHEET 506.45
 TRUCK & EQUIPMENT MAINT: FILTER, OIL, SPARK PLUG, WATER PUMP 106.35
 COMPUTER BILLING: MONTHLY METER READINGS 15.70
 COMPUTER BILLING: MONTHLY MAINTENANCE 254.00
 COMPUTER BILLING: MONTHLY METER READINGS 65.06
 OPERATING EXPENSES: WATER OFF/ON FEES 400.00
 GENERAL INSURANCE PREMIUM 2018-2019 30559.00
 LAWYER FEES / SPECIAL PROJECTS: MONTH OF MAY 1982.84
 ADMINISTRATION: COPY PAPER, BINDERS, PENS, DIVIDERS, CALCULATOR ARMS 216.09
 TRUCK & EQUIPMENT MAINT: PARTS FOR WEED EATER 43.43
 BUILDING OPERATION & MAINT: OFFICE CLEANING 280.00
 PUMP STATION MAINT: REPAIR HYDRAULIC HOSE 92.01
 TRUCK & EQUIPMENT MAINT: BALL VALVE FOR SEWER CLEANER 47.32
 TRUCK & EQUIPMENT MAINT: OIL UNIT 3 11.97
 PUMP STATION MAINT: BATTERY FOR EMERGENCY EXIT SIGN 29.15
 ADMINISTRATION: COPIES MONTH OF APRIL 241.98
 HOSPITALIZATION: REIMBURSEMENT OF COPAY 866.48
 PUMP STATION MAINT: INSTALL NEW VOLUTE PROV CROSSING PS 165.00
 ADMINISTRATION: XEROX COPIER 260.74
 WORKERS COMPENSATION NSURANCE PREMIUM 2018-2019 9294.00
 PUMP STATION MAINT: BOLTS FOR PROV CROSSING PS 205.30
 ENGINEERING FEES / REF FEES: MARCH 31, 2018 TO APRIL 27, 2018 14334.67
 HOSPITALIZATION: REIMBURSEMENT OF COPAY 40.28
 TRUCK & EQUIPMENT MAINT, BUILDING MAINT, PUMP STATION MAINT, SAFETY 667.24
 OPERATING EXPENSES: WATER OFF/ON NOTIFICATION DOOR HANGER 110.00
 OPERATING EXPENSES: TRASH REMOVAL 70.00
 TREATMENT CHARGES 162,630.00
 EXTERMINATING SERVICE 50.00
 PUMP STATION MAINT: SERVICE CALL PROVIDENCE CROSSING PS 562.50
 TRUCK & EQUIPMENT MAINT: OIL FOR SHOP 11.18
 WATER: GARAGE & OFFICE 127.34
 COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING 171.35
 GAS & ELECTRIC 4,610.84
 TRUCK & EQUIPMENT MAINT: FIX WEED WACKER 97.99
 ADMINISTRATION: M. HAGENBUCH ENROLLMENT FEE 20.00
 ADMINISTRATION: PAYROLL PROCESSING 188.66
 ACCOUNTING: STATEMENT OF OPERATION APRIL, BALANCE OF AUDIT 300.00
 ADMINISTRATION: DOCUMENT DESTRUCTION 65.00
 OPERATING EXPENSES: WATER COOLER RENTAL 18.00
 OPERATING EXPENSES: AUTHORITY LOGO SHIRT 25.00
 BUILDING OPERATION & MAINT: REPAIR AIR CONDITIONER 249.00
 ADMINISTRATION: 130.99
 HEALTH & SAFETY: UNIFORM CLEANING 434.85
 INSURANCE: DENTAL PREMIUM 542.86
 POSTAGE 300.00
 TELEPHONE: GARAGE & PUMP STATIONS 856.83
 TELEPHONE: OFFICE FIOS 204.50
 TELEPHONE: OFFICE INTERNET 94.99
 TELEPHONE: MOBILE PHONES 339.34
 DEBT SERVICE: INTEREST [AUTO DEBIT] 3649.53
 TRUCK & EQUIPMENT MAINT: FUEL FOR VEHICLES & EQUIPMENT 1368.33
 PAYROLL [TRANSFERRED] 35,000.00
 HOSPITALIZATION: JULY PREMIUM 64.76
TOTAL 279008.15

BILLS PAID FROM CAPITAL IMPROVEMENT

21ST CENTURY MEDIA 1253.63
 FLOW ASSESSMENT SERVICES 817.00
 GANNETT FLEMING 41131.93
 T&T CONTRACTING 13522.64
TOTAL 56725.20

BILLS PAID FROM CAPITAL EXPANSION

LPVRS
 PERMITS: 8 KENNEY LANE, 905 S. PARK AVENUE 9600.00
TOTAL 9600.00

EXHIBIT "A"

LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY APPROVED REVENUE & ADMINISTRATION BUDGET

REVENUE	FY 18/19
Residential	\$ 2,897,000
Commercial	\$ 750,000
Penalties and Adjustments	\$ 85,000
Sewer Rental Billed	\$ 3,732,000
(Increase) Decrease in Sewer Rental Accounts Receivable	\$ (250,000)
Sewer Rental Collected	\$ 3,482,000
Service Fee	\$ 8,000
Inspection Fees	\$ -
Interest Income	\$ 7,000
Miscellaneous Revenue	\$ -
Total Operating Revenue Collected	\$ 3,497,000

SUMMARY OF REVENUE & EXPENSES	FY 18/19
Total Operating Revenue Collected	\$ 3,497,000
Total Operating and Administrative Expenses Paid	\$ 3,497,000
Ending Balance	\$ -

DISBURSEMENTS: Operating Expenses	FY 18/19
Treatment	\$ 1,961,000
Wages	\$ 422,000
Water	\$ 1,900
Power	\$ 52,000
Maintenance Pump Station	\$ 25,000
Maintenance Truck, Equipment & Building	\$ 20,000
Maintenance Collection System	\$ 3,000
Training	\$ 2,500
Health & Safety	\$ 6,000
Operating Expenses / Supplies	\$ 8,000
Emergency	\$ 10,000
TOTAL OPERATING EXPENSES	\$ 2,511,400

DISBURSEMENTS: Administrative Expenses	FY 18/19
Office Equipment Replacement and O & M Services	\$ 5,000
Sewer Billing Services (computer billing)	\$ 13,000
Adm Building Maintenance	\$ 10,000
Office Supplies	\$ 12,000
Postage	\$ 15,000
Telephone	\$ 19,000
Accounting Fees	\$ 11,300
Engineering	\$ 20,000
Legal Fees	\$ 15,000
Professional Services Special Projects	\$ 20,000
Hospitalization & Life Insurance	\$ 103,000
General Insurance	\$ 45,000
Payroll Taxes	\$ 34,000
Miscellaneous	\$ 1,000
Pension	\$ 75,000
Interest on Debt	\$ 42,008
TOTAL ADMINISTRATIVE EXPENSES	\$ 440,308
Transfer to Capital Improvement / Reserve Fund	\$ 545,292
Total Operating & Administrative Expenses	\$ 3,497,000

LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY APPROVED CAPITAL IMPROVEMENT BUDGET - FIVE YEAR PLAN					
	YR 1	YR 2	YR 3	YR 4	YR 5
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Beginning Balance	1,490,000	10,192	12,586	508,004	1,008,376
Transfer from Capital Reserve	500,000	-	-	-	-
Subtotal	1,990,000	10,192	12,586	508,004	1,008,376
Interest Income at 1.00%	14,900	102	126	5,080	10,084
Transfer from Rev&Adm/Cap Res Funds	45,292	45,292	545,292	545,292	545,292
Total Funds Available	2,050,192	55,586	558,004	1,058,376	1,563,752
EXPENDITURES					
Inflow/Infiltration Reduction					
Sewer Line Repair/Replacement	2,000,000	-	-	-	-
<i>Adjustment</i>	-	-	-	-	-
Engineering, I/I	-	-	-	-	-
Legal Expense	-	-	-	-	-
Administrative Cost	-	-	-	-	-
Total Engineering	-	-	-	-	-
	2,000,000	-	-	-	-
Pump Station Rehab/Repair					
Structure & Property	-	-	-	-	-
Pumps & Equipment	20,000	20,000	20,000	20,000	20,000
Equipment Replacement					
New Vehicle	-	-	-		
Mower		-	-		
Manhole Rehab & Grade Adjustment	20,000	23,000	30,000	30,000	30,000
Miscellaneous					
Engineering	-	-	-	-	-
Legal Expense	-	-	-	-	-
Updating, computerization of Sewer map	-	-	-	-	-
Other Miscellaneous	-	-	-	-	-
Transfer to Capital Reserve Fund				-	-
TOTAL EXPENDITURES	2,040,000	43,000	50,000	50,000	50,000
ENDING BALANCE	10,192	12,586	508,004	1,008,376	1,513,752

EXHIBIT "C"

LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY APPROVED CAPITAL RESERVE BUDGET - FIVE YEAR PLAN

	YR 1	YR 2	YR 3	YR 4	YR 5
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Beginning Balance	2,541,055	1,857,446	1,656,900	944,249	214,371
Expenditures					
Principal on Debt Service	702,000	712,000	722,000	732,000	-
Interest on Debt Service					
Total Payment on Debt	702,000	712,000	722,000	732,000	-
Balance after Payment of Debt Service	1,839,055	1,145,446	934,900	212,249	214,371
Interest Income @ 1.00%	18,391	11,454	9,349	2,122	2,144
Miscellaneous Income					
Additional Funds Available at end of year	18,391	11,454	9,349	2,122	2,144
Balance in fund at year end	1,857,446	1,156,900	944,249	214,371	216,515
Transfer from (to) Revenue & Administrative Fund	500,000	500,000			
Transfer from (to) Capital Improvement Fund	(500,000)	-		-	-
Transfer (to) Capital Improvement Fund		-	-		
Connection Fees					
Existing System	-	-	-	-	-
Proposed System	-	-	-	-	-
Developers	-	-	-	-	-
Total Connection Fees (Permits, sale of EDUs)	-	-	-	-	-
Capital Reserve Fund Ending Balance	1,857,446	1,656,900	944,249	214,371	216,515
Sale of EDUs	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Existing System	-	-	-	-	-
Proposed System	-	-	-	-	-
Developers	-	-	-	-	-
	-	-	-	-	-

GANNETT FLEMING'S REPORT
for the
LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
June 11, 2018

<u>Job No.</u>	<u>Description</u>	<u>Services Performed</u>
52361.134	Replacement of Sanitary Sewer	- All work is now completed. Met with the contractor June 6, 2018. - Working on Project closeout.
52361.140	2018 Sewer Replacement Project	- Received project bids June 4, 2018. - Transmitted review of bid letter to Alan on June 6, 2018.
52361.219	37 Crawford Road	- Transmitted review letter to Design Engineer on May 29, 2018.
52361.224	LIDL	- Transmitted review letter to Design Engineer on May 29, 2018.
52361.233	3423 & 3427 Germantown	- Review of plans. Transmitted review letter to Design Engineer on May 29, 2018.
52361.234	Iroy Gym	- Review of site plans and water usage records performed. - Review letter transmitted to applicant on June 7, 2018.

SYSTEM SUPERINTENDENT'S REPORT

JUNE 2018

FOR WORK DONE MAY 1, 2018 – MAY 31, 2018

SEWER AUTHORITY PROJECTS:

We had two broken force mains this month a week apart. First one was on East Mt. Kirk between Walker Lane and Longmeadow Lane. T&T Construction did the repair repair it. The leak turned out to be a shear crack on a six inch cast iron pipe about six foot deep. We installed a repair band on it and backfilled.

The second break was on North Park Ave. at the intersection of Amy Drive. We got the call about 1:00 PM and had T&T Construction crew out there by 5:00 waited for traffic to die down and started digging to find break. This one turn out to be a 1 ½"x 3" hole in the side of the pipe most likely due to a rock against the pipe that wore its way through. We used another repair band to fix this hole and backfilled.

We had another sanitary sewer overflow at Providence Crossing. This one only lasted 4 hours due to the quick heavy rains that we had over Memorial Day weekend. I did send a SSO (Sanitary Sewer Overflow) report in to DEP.

Met with Mr. Tschoepe and Mr. Hager to finalize handbook changes and finalize insurance policies.

We are still running the sewer cleaner and trying to root cut and clean all the lines on our root blockage list.

Sent a completed road opening permit application to the Township for the upcoming sewer replacement job for approval and then I will send the Township a letter I prepared asking them to waive the application and permit fees.

The metering services with Flow Assessment on Eagleville Run has been discontinued and we are having the equipment removed and will be storing it at our shop for future use. Flow Assessment has informed me that the equipment is in need of repair and will need a new antenna when we go to put it back in service.

We have two glass companies giving us quotes on replacing the customer door with a new one with a mail slot in the door for customers dropping off their sewer bill payments.

DEVELOPER PROJECTS:

Brynwood Manors: 139 units are in the process of installing sewer main. *88 EDUs were purchased. 51 EDUs need to be purchased in the second phase.*

Providence Place: 160 units will be installing sewer main soon. *61 units were allocated. 19 EDUs need to be purchased in the second phase.*

35 Evansburg Road: 24 unit Subdivision Plans are being reviewed. *24 EDUs need to be purchased.*

Moscariello: 30 units + 2 commercial building Subdivision at Crosskeys and Ridge Pike. Plans are being reviewed by Gannett Flemming. *32 EDUs possibly more (commercial) need to be purchased.*

Worcester Twp: Sent plans to be reviewed for tying Sewer laterals into our system for two houses in Worcester that are included in the Intermunicipal Agreement. *3 EDUs need to be purchased.*

911 County Site: garage and warehouse are still in the planning stages. *No EDUs needed.*

Anderko subdivision: 8 units at Crawford and South Park and 2 units at Eagleville and South Park. Plans are at Gannett Fleming office for review. *9 EDUs still need to be purchased – purchased 1 EDU for existing house.*

319 Level Road: Single new home. Sent sewer lateral plans to Gannett and Flemming for review. *1 EDU needs to be purchased.*

1558 Second Street of Washington Blvd: Single existing home. Waiting for easement plans from their Engineer and lateral drawing plans to send to Gannett and Fleming for review. *1 EDU needs to be purchased.*

MAINTENANCE DEPARTMENT:

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 146 locations (PA One Calls).
- Power wash, repair and paint concrete areas at Walker Ln PS.
- Power wash and seal driveway at Valley Forge PS.
- Replaced faulty volute on pump two at Providence Crossing PS.
- Replace gasket, clean venturi and screen on bypass pump at Walker Ln PS.
- Observed at Providence Crossing PS bypass pump not allowing transition to primary electric pumps. Investigation revealed cause to be control wiring damaged by mice. Wiring was repaired and station was back on line.
- Replaced lower radiator hose, changed coolant and cleaned both check valves on bypass pump at Providence Crossing PS.
- Replaced faulty half inch ball valve and repaired automatic level wind mechanism on sewer cleaner.
- Root cut all sewer main on Culp Rd. and Orchard lane, found medium and heavy roots.
- Root cut sewer main from MHE48 to MhE42 on west Mt Kirk, found light roots.
- Root cut sewer main from MHW13 to MHW19 on Longacre Rd. found light roots.
- Root cut all sewer main on Sunset Avenue, found medium roots.
- Jetted sewer main from MH226 to MH219 on Clearfield Ave. We removed heavy grit from main most likely caused by previous water main break.
- Plunged and cleared lateral at 49 West Mt Kirk Avenue.
- Inspect lateral repair at 2715 Matlack Circle.
- Inspect new sewer connections of 2 8, and 6 Kenny lane.
- Inspect new sewer connection of lot 8 at Level Rd Development.

DEPARTMENT INFORMATION:

	Maintenance	Administration
Regular hours worked	430	304
Vacation hours	40	16
Sick / Personal hours	10	0
Holiday hours	24	16
Overtime	18.5	n/a
Part-time hours		74
Special Projects hours		76
Job related injury hours	0	0

LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY

RESOLUTION 2018- 04

WHEREAS, it is the business of the Lower Providence Township Sewer Authority (the "Authority") to maintain its sanitary sewer facilities in reasonable operating condition; and

WHEREAS, it has come to the attention of the Authority that certain residential areas within the sanitary sewer service area of Lower Providence Township require sewer main replacement and also require repair of certain building sewer lines serving certain residential properties;

WHEREAS, the properties involved are located on the following streets:

- (a) Park Avenue beginning approximately 200 feet northeast of the intersection with Foster Avenue to Village Green Lane.
- (b) Midland Avenue beginning approximately 350 feet northeast of the intersection with Foster Avenue to the Midland Right-of-Way.
- (c) Midland Right-of-Way from Midland Avenue to Park Avenue.
- (d) Village Green Lane
- (e) Village Green Lane Right-of-Way to Walker Lane
- (f) Highgate Road
- (g) Martha Lane from Deerfield Drive to Long Meadow Drive
- (h) Long Meadow Drive from Village Green Lane to Soni Drive.

WHEREAS, the sanitary sewer replacement project has been approved by the Authority; and

NOW, THEREFORE, in order to facilitate the orderly and comprehensive repair of the facilities in question, it is hereby RESOLVED as follows:

1. The Authority directs its administrative officers to contact the property owners of approximately 107 homes involved in the project.

2. The property owners are to be advised that the sanitary sewer main located within the public street and/or right-of-way adjacent to their homes will be replaced. Further, in connection with such replacement, in addition the sanitary sewer lateral to the right-of-way line

will be replaced in each case. The Authority, at its own cost and expense, will also replace each building sewer line located from the right-of-way to the sewer trap location.

3. Moreover, in each case, the Authority will inspect the building sewer from the location of the trap to the connection point at each residential building.

4. If the building sewer line between the sewer trap and the property owner's home needs repair, the Authority shall make the repair at its own cost and expense.


5. Should any property owner refuse access to the Authority with respect to replacement of any portion of the building sewer line, the said property owner shall be advised that the building sewer line will be inspected and if the building sewer line is defective or deficient in any way, then the Authority will require that the building sewer line in its entirety be replaced at the expense of the property owner.

6. At the end of the construction work on the property of each property owner, the property shall be restored reasonably to its pre-construction condition. Grading and seeding shall be applied where appropriate. Any trees within 10-feet of the construction activities that are damaged or removed as a result of the construction activities will not be replaced.

7. The option to repair the line between the trap and the building shall be at the discretion of the Authority which shall not be obligated to make repairs if there is an unusual or unreasonably long building sewer, from the trap to the property owners home connection location.

APPROVED, this 11th day of JUNE, 2018.

LOWER PROVIDENCE TOWNSHIP
SEWER AUTHORITY



Fred Walker, Chairman