

REGULAR MEETING
LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MINUTES OF MAY 9, 2022

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, May 9, 2022 at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Mr. Charles Rose, Vice Chairman; Mr. Robert Tschoepe, Secretary; Dr. Jason Sorgini, Treasurer; and Mr. Frank McDonough, Assistant Treasurer.

In addition thereto, the following persons were present:

Mrs. Lori Connolly, Office Manager; Mr. Ed Woyden, Engineer; Mr. Scott Steffy, Engineer; Mr. Eric Frey, Solicitor

Visitor not on Agenda: Ms. Leah Baird

CALL TO ORDER

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

MINUTES

The minutes of the April 11, 2022 meeting were presented. Upon motion of Mr. Rose seconded by Mr. Tschoepe and unanimously carried, the reading of the minutes was waived and approved.

TREASURER'S REPORT - EXHIBIT 'A'

Dr. Sorgini presented to the Board the bills to be paid from the Revenue & Administration and Capital Improvement accounts.

Upon motion of Dr. Sorgini seconded by Mr. McDonough and unanimously carried, the Board approved payment of bills from Revenue & Administration and Capital Improvement accounts hereto marked as Exhibit 'A'.

PERSONNEL & PENSION

New Hire

Mr. Tschoepe stated to the Board that we are continuing to accept applicants and interviews will begin in late June.

CAPITAL PROJECTS

2021 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that since the last meeting the mainline pipe installation on Alexandra Drive, Amy Drive and Jennifer Lane has started. Lateral installation continues in prior construction areas. Attempts to lessen groundwater in mainline and lateral trenches is underway. Concrete and topsoil restorations started on Second Street and Sunnyside Avenue.

Work anticipated during this month includes mainline pipe installation on Alexandra Drive, Amy Drive and Jennifer Lane continues with lateral installation to follow. Mainline pipe and manhole testing to continue. Concrete and topsoil restorations to continue.

Estimate no. six in the amount of \$369,362.46 was presented for payment and will need approval for the Chairman to sign. The next job conference will be held in the LPTSA conference room on May 17, 2022 at 10:00 AM.

2022 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the project is out to bid. Mandatory pre-bid meeting is scheduled for May 12, 2022 at 10:00 AM. Bids are due on May 27, 2022 at 10:00 AM via PennBid.

TOWNSHIP LIAISON

Dr. Sorgini stated to the Board that the Township public planning meeting originally scheduled for May 2nd to discuss Capital Projects was postponed to May 10, 2022. He plans to push for infrastructure issues.

DEVELOPER AGREEMENT and/or PROFESSIONAL SERVICE AGREEMENT

A motion was made by Mr. Rose seconded by Mr. Tschoepe and unanimously carried to approve the Professional Service Agreement for Mikelen, LLC at Fourth Street, Fifth Street and Sixth Street.

ENGINEER'S REPORT - EXHIBIT 'B'

There were no questions on the Engineer's Report.

2021 Sanitary Sewer Line Replacement

Mr. Woyden requested a motion for payment of Estimate number six.

A motion was made by Mr. Rose, seconded by Dr. Sorgini and unanimously carried, to authorize the Chairman to sign Payment Estimate number six for the 2021 Sanitary Sewer Replacement Project with Anrich in the amount of \$369,362.46.

SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT 'C'

There were no questions on the System Superintendent's Report.

ATTORNEY REPORT

Mr. Frey reported that all of his comments on legal matters had been previously discussed in Executive Session.

PMAA ACT 43 Policy Application

Mr. Frey presented to the Board a copy of the application for review. The Chairman stated that Mr. Frey share it with the Lower Perkiomen Valley Regional Sewer Authority to see if they are in agreement and would waive fees.

NEW BUSINESS

Ordinance for Sewer Lateral Prior to Sale of Property

Mr. Frey presented to the Board a copy of a draft Ordinance for review. The Chairman wants Mr. Rubendall to review and comment.

ADJOURNMENT

A motion was made to close the meeting and go into executive session to discuss the Budget at 5:00 PM by motion of Dr. Sorgini, seconded by Mr. Tschoepe and unanimously carried.


Robert Tschoepe, Secretary

BILLS PAID FROM REV. & ADMIN.		MAY 9, 2022 BOARD MEETING	
ADP	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	204.14
ADVANCED AUTO PARTS	TRUCK & EQUIPMENT: WIPER BLADES		26.98
AMERICAN WATER COMPANY	COMPUTER BILLING, SEWER RENTAL: MONTHLY METER READINGS		31.43
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE		282.45
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
CHEMSEARCH	PUMP STATION MAINT: ODOR NEUTRALIZER FOR WET WELLS		687.10
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING		350.00
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY		911.43
DISCHEL BARTLE & DOOLEY	LEGAL FEES, SPECIAL PROJECTS, REF: MONTH OF MAY		3273.50
GANNETT FLEMING, INC	ENGINEERING FEES. SPECIAL PROJECTS, REF: FEBRUARY 26, 2022 - APRIL 1, 2022		15355.11
GRAINGER	TRUCK & EQUIPMENT: TOOLS, GASKETS FOR PUMPS		18.33
HAJOCA CORPORATON	PUMP STATION MAINT: RUBBER GASKETS		122.53
HAYES INDUSTRIES	PUMP STATION MAINT: VOLUTE ADAPTER FOR EVANSBURG PUMP		2297.50
HOME DEPOT	PUMP STATION MAINT: PVC FITTINGS		23.74
HOMER GROUP	ADMINISTRATION: CUSTOMER CARDS, ENVELOPES		375.00
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		89.05
LPVRS	TREATMENT CHARGES		192990.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE JUNE		50.00
McMASTER-CARR	PUMP STATION MAINT: BALL JOINT ROD		53.68
NAPA AUTO PARTS	PUMP STATION MAINT: FILTER, OIL BELT TO SERVICE TROOPER BYPASS PUMP		145.83
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		75.30
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		0.00
PECO	GAS & ELECTRIC		5522.44
RICHTER OFFICE SUPPLY COMPANY, INC.	OFFICE SUPPLIES: FIRE KING CARD FILE, DOCUMENT DESTRUCTION		274.00
SANTONIS GARAGE	TRUCK & EQUIPMENT MAINT: REPAIR OIL LEAK UNIT 3		89.00
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER		30.00
STRATIX LEASING	ADMINISTRATION: COPIER LEASE	[AUTO DEBIT]	321.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1077.43
21ST CENTURY MEDIA- PHILLY CLUSTER	ADMIN MISC: ADVERTISE BALANCE SHEET		257.06
UNIFIRST	HEALTH & SAFETY: UNIFORM CLEANING		362.30
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		5730.76
US MUNICIPAL	COLLECTION SYSTEM MAINT: MARKING PAINT		66.24
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		863.19
VERIZON	TELEPHONE: OFFICE FIOS		225.32
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		331.66
WELLS FARGO	DEBT SERVICE: INTEREST & PRINCIPAL 2020 NOTE	[AUTO DEBIT]	12040.56
WEX BANK	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		2904.00
LPTSA CREDIT CARD	ADMIN MISC: AFTER HOURS EMERGENCY SERVICE	[TRANSFERRED]	62.00
LPTSA	PAYROLL	[TRANSFERRED]	35,000.00
TOTAL			282694.12
BILLS PAID FROM CAPITAL IMPROVEMENT			
ANRICH	PAYMENT ESTIMATE NO.:		369362.46
DISCHEL BARTLE & DOOLEY	LEGAL FEES: MONTH OF MAY		981.40
GANNETT FLEMING	ENGINEERING FEES: FEBRUARY 26, 2022 - APRIL 1, 2022		68497.00
TOTAL			438840.86

GANNETT FLEMING'S REPORT
for the
LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
May 9, 2022

66692.105	CAP/CMP	-	Waiting on the Township to set up meeting with ALD to respond to DEP request for information.
66692.110	2021 Capital Project	-	Construction is progressing on schedule. Estimate #6 in the amount of \$369,362.46 will be presented at the May 9, 2022 meeting.
66692.119	2022 Capital Projects	- -	Project went out to bid on April 28, 2022. Mandatory Pre-Bid meeting scheduled for May 12, 2022
66692.122	FEMA/PEMA Assistance	- -	Participation on weekly FEMA/PEMA calls Preparation of FEMA information for reimbursement is ongoing.
66692.201	Courts at Brynwood	-	Transmitted letter to Developer regarding outstanding items for dedication April 21, 2022.
66692.222	Montco. Coroner's Office	-	Construction observation is underway.
66692.230	Fourth Street	-	Transmitted review letter to Design Engineer on May 5, 2022.
66692.231	Fifth Street	-	Transmitted review letter to Design Engineer on May 5, 2022.
66692.232	Sixth Street	-	Transmitted review letter to Design Engineer on May 5, 2022.

SYSTEM SUPERINTENDENT'S REPORT

MAY 2022

FOR WORK DONE April 1, 2022 – April 30, 2022

SEWER AUTHORITY PROJECTS:

BASEMENTS WITH WATER ISSUES. We have been getting phone calls and reports from two residents on Sunnyside and four residents on Second Street about ground water seeping into their basements through the foundation walls near the traps that we installed during the sewer replacement project. We gave Anrich a lateral trench dam detail and dug the two lateral trenches up at the problem areas on Sunnyside Ave. at (#500 and 508 Sunnyside) and installed trench dams. We also put a drain pipe in from the main trench of Sunnyside Ave off the edge road down into the Township Property to drain the ground water from the main trench of Sunnyside Ave. We will have to wait until the next rain event to see if it relieves the problem.

RAN SEWER CLEANER: Cleaned 600' of 8" main, cleaned and root cut 1400' of 8" main and cleaned and videoed 3,300' of 8" main.

CONSTRUCTION PROGRESS MEETING: We have a progress meeting with Gannett Fleming/Anrich scheduled for Tuesday 5/17 at 10:00 AM at our office.

2022 TOWNSHIP PAVING PROJECT: We got a list of roads that are going to be paved this year by the Township and we have been checking all the lids and castings in these streets and also running our camera threw the sewer mains in these roads to be assured that we won't have any issues after the paving is done.

UPDATE: NEW EMPLOYEE: We placed a notice in the Township newsletter that will go out the first week of May that we are taking applications for a full time Employee. We had two people apply so far.

UPDATE-139 MT. KIRK AVE. After getting a quote from Anrich to dig up and replace the leaking lateral from the main to the trap at 139 E Mt Kirk Ave we decided after running our camera during a rain event on (Providence RD., Longacre RD. and section on E Mt Kirk from Walker to Ridge) that we need to add these sections to our Capital Improvement list and replace the main and laterals in this area and no longer needing the lateral replacement at 139 E Mt Kirk.

UPDATE - 2021 SEWER REPLACEMENT PROJECT: Anrich has completed all the sewer main and laterals on Walker Lane, Jamestown Circle, Roanoke Circle, Second Street and Sunnyside Ave. They now have one crew currently working on replacing all the sidewalks and curbing to prepare for trench restoration in these streets and another crew is doing the sewer main and lateral replacement on Amy, Alexandra and Jennifer drive.

UPDATE - DISLODGED MANHOLES AND DAMAGE FROM HURRICANE IDA: We now had a zoom meeting and two in office meetings with FEMA and filled out a damage reimbursement application with them. We will be having a fourth meeting with them in person on May 11th at 11:00 at our office. We also have a site inspection on the week of May 23rd. The day and time to be determined.

UPDATE - OLD ARCOLA AND WEMCO STATION SITES: The Old Wemco Station site is now disconnected from PECO's power. Tony from Anrich said they will remove the two old wood poles from the site while they're in the area. PECO still has us on their schedule to disconnect the old Arcola Road Station site.

NO UPDATE-WALKER STATION: We received the quotes from Deskman's to repair or replace the pump. After comparing the two prices we decided to go with the repair and gave Deskman's the Ok.

NO UPDATE - 609 LINNETT ROAD: The design plans for the relocation of the exposed sewer main behind the houses off Linnet are done and we need to put the job out to bid or include it with the 2022 sewer replacement project.

MAINTENANCE DEPARTMENT:

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 245 locations (PA One Calls).
- Routine station check revealed Trooper stations bypass pump had faulty transducer. The transducer was replaced and the problem was resolved.
- Trooper Rd bypass pump was serviced a new serpentine belt was installed and all fluids and filters were changed.
- During rain event it was discovered that Walker lanes bypass pump was not pumping adequately. Investigation showed the problem was being caused by a faulty check valve. The valve was repaired and the issue was resolved.
- Pump one at Fox Rd was calling out for over temp failure. A brief investigation showed the pump was clogged. We pulled, cleared and reinstalled the pump.
- Routine check of all automated fault callers revealed phone line problems with Moyer, Walker and Crosskeys stations. Verizon was notified and all problems were repaired.
- Had sewer Cleaner Inspected.
- Flip all lids on Yerkes Rd and compose list for state road paving project.
- During rain event all critical manholes were inspected to determine remaining sources of infiltration to Walker Lane station.
- During rain event Providence Rd was videoed from W23 to W15 about 950'.
- During rain event Longacre Rd was videoed from W13 to W19 about 850'.
- During rain event Ridge Pike was videoed a from T62 to T64 about 600'.
- During rain event Hillside Ave was videoed Mh334 to Mh337 about 900'.
- Ran sewer cleaner on Clearfield T61 to T62 about 300'.
- Ran Root cutter on Fifth St MH335 to MH340 about 300'.
- Ran root cutter from MH49 on Raynham Rd to MH 41 on Stoneham Rd a R.O.W. not shown on map.
- Ran sewer cleaner on Stoneham MH41 to MH42 about 300'.
- Replace damaged riser on Evansburg Rd MHCV13.
- Plunge and cleared lateral at 201 Lauman Ave.
- Plunge and cleared lateral at 620 Mockingbird Rd.
- Plunge and cleared lateral at 119 Hollywood Ave.
- Plunged and cleared lateral at 160 Lattice Lane.

DEPARTMENT INFORMATION:

	Maintenance	Administration
Regular hours worked	380	256
PTO hours	76	48
Holiday hours	24	16
Overtime	12	n/a
Part-time hours		113
Injury related hours	0	0