

**REORGANIZATION / REGULAR MEETING  
LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
MINUTES OF JANUARY 9, 2023**

The Reorganization / Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, January 9, 2023, at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Mr. Charles Rose, Vice Chairman; Mr. Robert Tschoepe, Secretary; Dr. Jason Sorgini, Treasurer and Mr. Frank McDonough, Assistant Treasurer

In addition, thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Mrs. Lori Connolly, Office Manager; Mr. Ed Woyden, Engineer; Mr. Eric Frey, Solicitor

Visitor not on Agenda: Ms. Angela Upright

Visitor on Agenda: Mr. John Pergolese

**CALL TO ORDER**

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

**TEMPORARY CHAIRMAN**

The Chairman asked for a motion to turn the meeting over to Mr. Frey.

Upon motion of Mr. Rose, seconded by Mr. McDonough and unanimously carried, Mr. Frey was appointed as temporary Chairman for the election of Chairman.

**APPOINTMENT OF CHAIRMAN**

Mr. Frey asked for nominations for the office of Chairman.

Mr. Rose made a motion nominating Fred Walker as Chairman. The motion was seconded by Mr. McDonough and unanimously carried.

Mr. Frey turned the meeting back to the Chairman, Mr. Walker.

**APPOINTMENTS**

The Chairman made a motion nominating Mr. Rose as Vice Chairman, Mr. Tschoepe as Secretary, Mr. Sorgini as Treasurer, Mr. McDonough as Assistant Treasurer, Mr. Rubendall as Assistant Secretary and Mrs. Connolly as Open Records Officer. The motion was seconded by Mr. Sorgini and unanimously carried.

**APPOINTMENT OF SOLICITOR**

The Chairman made a motion to reappoint the law firm of Dischell Bartle Dooley, P.C. per the established rate. The nomination was seconded by Mr. Rose and unanimously carried.

**APPOINTMENT OF ENGINEER**

The Chairman made a motion to reappoint the engineering firm of Gannet Fleming, Inc. per the established rate. The nomination was seconded by Mr. Rose and unanimously carried.

**APPOINTMENT OF AUDITOR**

The Chairman made a motion to appoint Bee, Bergvall & Company as Auditor. The motion was seconded by Mr. Rose and unanimously carried.

**APPOINTMENT OF DEPOSITORS**

The Chairman made a motion to appoint Trumark Financial Credit Union and The Victory Bank as Depositors. The motion was seconded by Mr. Rose and unanimously carried.

**APPOINTMENT OF COMMITTEES**

The Chairman made a motion to appoint the following committees:

Personnel & Pension - Mr. Tschoepe; Equipment & Building - Mr. McDonough; Rates & Budget - Mr. Sorgini and Capital Projects - Mr. Rose. The motion was seconded by Mr. McDonough and unanimously carried.

**MEETING DATES & TIMES**

A motion was made by Mr. Tschoepe, seconded by Mr. Rose and unanimously carried, to approve the meeting dates for their regular monthly meetings for 2023/2024, held on the second Monday of every month at 4:30 P.M. unless otherwise noted, and for said dates and times to be advertised in the local newspaper.

The meeting dates are as follows:

FEBRUARY 13

MARCH 13

APRIL 10

MAY 8

JUNE 12

JULY 10

AUGUST 14

SEPTEMBER 11

OCTOBER 9

NOVEMBER 13

DECEMBER 11

JANUARY 8, 2024 - REORGANIZATION / REGULAR MEETING

**PUBLIC COMMENTS**

The Chairman asked for a motion to deviate from the Agenda. Upon motion of Mr. Rose, seconded by Dr. Sorgini and unanimously carried, the Board deviated from the Agenda for Public Comments.

**10 Indian Head Lane installation of Sewer Line**

Mr. John Pergolese of 10 Indian Head Lane asked what the status is of the sewer installation project. The Chairman responded that we are waiting for you to submit the signed Professional Service Agreement along with the Escrow funds so that the Authority can allow the Engineer to review the plans submitted by your Contractor.

Mr. Pergolese asked why the permit fees are so high. Mr. Woyden explained that they are tapping fees and that the Authority is required to follow the rules put in place by the Pennsylvania Municipal Authorities Act. The fees for the Capacity permit are determined by the Lower Perkiomen Valley Regional Sewer Authority.

Mr. Pergolese asked if he decided not to move forward with the project, is it in the works to put a line on Indian Head Lane. The Chairman responded that it is not cost effective for the Authority to do so and will not put a line in. In order for the Authority to put a line in, we would have to have a contractor

that uses prevailing wage. A private contractor can do the work substantially cheaper but to the same standards.

2976 Second Street

Ms. Angela Upright of 2976 Second Street asked for an update. Regarding the pipe installation. Mr. Frey stated that we were looking to place a pipe onto her neighbor's property instead of on her property. Ms. Upright stated that the neighbor didn't want the pipe in her yard if the yard couldn't be put back to its original condition and if that was the case, she and Mr. Moronese would sign the agreement to put the pipe in her yard.

Mr. Frey responded stated that he and Mr. Rubendall would reach out to the homeowner/neighbor and if they don't want the pipe, they would put it in Ms. Upright's yard.

The Chairman asked for a motion to return to the Agenda. Upon motion of Mr. Rose, seconded by Dr. Sorgini and unanimously carried, the Board returned to the Agenda.

**MINUTES**

The minutes of the December 12, 2022, meeting was presented. Upon motion of Mr. Rose, seconded by Dr. Sorgini and unanimously carried, the reading of the minutes was waived and approved.

**TREASURER'S REPORT - EXHIBIT 'A'**

Dr. Sorgini presented to the Board the bills to be paid from the Revenue & Administration and Capital Improvement accounts.

Upon motion of Dr. Sorgini seconded by Tschoepe and unanimously carried, the Board approved payment of bills from the Revenue & Administration and Capital Improvement accounts hereto marked as Exhibit 'A'.

**EQUIPMENT & BUILDING**

Mr. McDonough stated to the Board that upon routine station checks, a seal failure on pump two at St. Gabriel's station was found. The pump was pulled, sent out for repair and spare pump was installed. We were able to determine that the faulty pump had been in continual service for approximately 18 years.

**PERSONNEL & PENSION**

Sewer Laborer New Hire

A motion was made by Mr. Tschoepe, seconded by Mr. McDonough and unanimously carried to offer a conditional job offer to Jonathan Civitello at \$18.00 (eighteen) dollars per hour for the Sewer Laborer position. This is contingent upon receipt of results of a successful background check, drug and alcohol screening, driver's license check and physical.

**CAPITAL PROJECTS**

2021 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the 2021 Sanitary Sewer Line Replacement project is complete. The final paperwork was sent to Anrich, who indicated that they will be responding to the final paperwork with a claim for additional costs in January 2023 which was not done.

After discussion, the Board directed Mr. Frey to send a letter to Anrich regarding the delay.

2022 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that Doli has started pipe work as of Wednesday, January 4, 2023.

2023 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that Design is still underway.

**ENGINEER'S REPORT - EXHIBIT 'B'**

There were no questions on the Engineer's Report.

**SYSTEM SUPERINTENDENT'S REPORT**

No written report submitted.

**Inverted Sewer Siphon at Hoy Park**

Mr. Rubendall stated to the Board that they found that the Inverted Siphon at Hoy Park is partially clogged due to surcharge caused by Tropical Storm Ida. Sewer Specialties will be out next week to clean the Siphon and Mr. Rubendall would like to get the three Siphon pipes at Casselberry Meadow cleaned as well.

After discussion, a motion was made by Mr. Rose, seconded by Dr. Sorgini and unanimously carried, to authorize the cleaning, video and inspection of the Casselberry Meadow Siphon pipes.

**680 Sunnyside Avenue**

Mr. Rubendall stated to the Board that manhole at 680 Sunnyside Avenue surcharged. They found a piece of clay pipe, manhole rung with wipes grease and roots.

**ATTORNEY REPORT**

Mr. Frey reported that all his comments on legal matters had been previously discussed in Executive Session.

**PMAA Act 43 Policy Update**

Mr. Frey stated to the Board that the Attorney for the Lower Perkiomen Valley Regional Authority responded that they are set to act on January 10, 2023, so our Board can adopt and make changes if we agree so the Policy is the same.

**NEW BUSINESS**

**Charles Schwab**

The Chairman asked for a motion to add Charles Schwab to the Agenda as a Depository.

A motion was made by Mr. Rose, seconded by Dr. Sorgini and unanimously carried, to add Charles Schwab to the Agenda.

The Chairman stated to the Board that the Board had previously approved at its September 2022 meeting to open an account with Vanguard but have decided to not go that route.

A motion was made by the Chairman, seconded by Mr. Rose and unanimously carried, to open an account with Charles Schwab with Mr. Walker and Dr. Sorgini as signers and Mrs. Connolly as the account administrator.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 5:47 PM by motion of Mr. Rose seconded by Dr. Sorgini and unanimously carried.



Mr. Alan Rubendall, Assistant Secretary

BILLS PAID FROM REVENUE & ADMIN		JANUARY 9, 2023 BOARD MEETING	
AMERICAN WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		33.06
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE, POSTAGE, PRINTING OF BILLS		7118.25
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING DECEMBER		350.00
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY		1532.39
CREAMERY TIRE	TRUCK & EQUIPMENT MAINT: TIRE FOR GENERATOR TRAILER		95.00
DECKMAN MOTOR & PUMP INC	PUMP STATION MAINT: DIAPHRAGM GASKETS FOR MOYER ROAD & CROSS KEYS PS		180.80
FONDOTS, ROSEMARY	SEWER RENTAL: OVERPAYMENT SEWER RENTAL		280.76
GANNETT FLEMING, INC	ENGINEERING FEES, REF: NOVEMBER 5, 2022 - DECEMBER 12, 2022		3118.50
HOME DEPOT	BUILDING OPERATION & MAINT, TRUCK & EQUIPMENT: POST FOR OFFICE, OIL		220.52
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		89.05
LPTSA	PETTY CASH: POSTAGE FOR CERTIFIED LETTERS		120.30
LPVRS	TREATMENT CHARGES		219606.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE DECEMBER		50.00
NAPA AUTO PARTS	PUMP STATION MAINT: OIL FOR GENERATOR AT VALLEY FOR PUMP STATION		31.49
PA MUNICIPAL AUTHORITIES ASSOC	OPERATING EXPENSES: 2023 MEMBERSHIP DUES		2600.00
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		83.52
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		237.87
PECO	GAS & ELECTRIC		5492.73
RICHTER OFFICE SUPPLY COMPANY, INC.	OFFICE SUPPLIES, CALENDAR, CHAIR BACKS		195.76
STAGLIANO HEATING & AIR CONDITIONING	BUILDING OPERATION & MAINT: YEARLY MAINTENANCE HEATER		225.00
TWENTYFIRST CENTURY MEDIA	OPERATING EXPENSES: ADVERTISEMENT OF BALANCE SHEET		19.56
UNIFIRST	HEALTH & SAFETY: UNIFORM RENTAL & CLEANING		255.90
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		7928.03
VALLEY FORGE SECURITY CENTER	BUILDING OPERATION & MAINT: YEARLY ALARM SERVICE		300.00
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		879.60
VERIZON	TELEPHONE: OFFICE FIOS		216.86
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		206.16
SUNOCO WEX	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		1130.39
PREMIER PAYROLL	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	222.50
STRATIX LEASING	ADMINISTRATION: COPIER LEASE	[AUTO DEBIT]	321.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1050.57
WELLS FARGO	DEBT SERVICE: INTEREST 2020 NOTE	[AUTO DEBIT]	11039.46
LPTSA CREDIT CARD	ADMIN MISC, BUILDING OPERATION & MAINT, OPERATING EXPENSE	[TRANSFERRED]	623.09
LPTSA	PAYROLL	[TRANSFERRED]	50,000.00
TOTAL			316028.18

#### BILLS PAID FROM CAPITAL IMPROVEMENT

GANNETT FLEMING	ENGINEERING FEES: NOVEMBER 5, 2022 - DECEMBER 12, 2022		48691.50
TOTAL			48691.50

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**January 9, 2023**

66691.101	Chapter 94 Report	-	Transmitted information request to Authority on January 4, 2023.
66692.110	2021 Capital Project	-	Final closeout paperwork transmitted to Anrich November 7, 2022.
		-	Anrich indicated that they will not have their claim for additional costs available until January 2023.
66692.119	2022 Capital Project	-	Contractor submitted their progress schedule which indicates the work to begin January 2, 2023.
66692.123	Ridge and Germantown Pike Project	-	Discussions with PennDOT consultants regarding utility conflicts.
66692.129	2023 Capital Project	-	Surveyor submitted base plans in December. Began preparing specifications.