

**REGULAR MEETING**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MINUTES OF APRIL 10, 2023**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, April 10, 2023, at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Charles Rose, Vice Chairman; Mr. Robert Tschoepe, Secretary and Mr. Frank McDonough, Assistant Treasurer

In addition, thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Mrs. Lori Connolly, Office Manager; Mr. Eric Frey, Solicitor

Absent were Authority Member:

Mr. Fred Walker, Chairman and Dr. Jason Sorgini, Treasurer

Visitor not on Agenda: Ms. Leah Baird

**CALL TO ORDER**

The Vice Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Vice Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues and personnel issues.

**MINUTES**

The minutes of the March 13, 2023, meeting was presented. Upon motion of Mr. Tschoepe, seconded by Mr. McDonough and carried, the reading of the minutes was waived and approved.

**TREASURER'S REPORT - EXHIBIT 'A'**

Mr. McDonough presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement and Capital Reserve accounts.

Upon motion of Mr. McDonough seconded by Mr. Tschoepe and unanimously carried, the Board approved payment of bills from the Revenue & Administration, Capital Improvement and Capital Reserve accounts hereto marked as Exhibit 'A'.

**PERSONNEL & PENSION**

Healthcare Renewal

Mr. Tschoepe presented to the Board the Healthcare insurance plans.

After discussion, a motion was made by Mr. Tschoepe, seconded by Mr. McDonough and unanimously carried to approve the presented health insurance plan effective May 1, 2023.

**CAPITAL PROJECTS**

2021 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the project is complete. Anrich closeout/claim issues are still outstanding.

2022 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that Doli has completed the mainline pipe, laterals, trench drains and testing on Farmhouse Drive and Midland Avenue. Vacuum and Mandrel testing to be completed within the next couple weeks.

Mainline pipe work is in progress and is expected to take one and a half to two weeks to complete on Second Street and Mount Kirk Avenue.

The Contractors revised schedule submitted on March 13, 2023 indicated the work is behind schedule by one week. Doli believes all work (with the exception of asphalt, concrete, and topsoil restorations) may be complete by the April 13, 2023 substantial completion date, as per the contract.

Estimate number two in the amount of \$391,169.84 was presented for payment and will need approval for the Vice Chairman to sign.

The next job conference will be held in the LPTSA conference room on April 25, 2023, at 10:00 AM.

#### 2023 Sanitary Sewer Line Replacement

The Engineers met with Mr. Walker, Mr. Rose, Mr. Rubendall and Mrs. Connolly to discuss the scope of the project and decided on an expanded base bid. The sections for the base and alternate bids were prioritized.

Discussed recent PA One Call issues concerning the PUC. Looking into the approach to address potential violations.

Plan to be ready to advertise at the May meeting. This allows time to address the revisions to the base bid and the PUC issues.

#### **DEVELOPER AGREEMENT and/or PROFESSIONAL SERVICE AGREEMENT**

A motion was made by Mr. Tschoepe seconded by Mr. McDonough and unanimously carried to approve the Professional Service Agreement for 960 Rittenhouse Road Associates, LLC – 960 Rittenhouse Road.

#### **ENGINEER'S REPORT - EXHIBIT 'B'**

There were no questions on the Engineer's Report.

#### 2022 Sanitary Sewer Line Replacement

The Vice Chairman requested a motion for payment of Estimate number two.

A motion was made by Mr. McDonough, seconded by Mr. Tschoepe and unanimously carried, to authorize the Vice Chairman to sign Payment Estimate number two for the 2022 Sanitary Sewer Replacement Project with Doli Construction Corporation in the amount of 391,169.84.

#### **SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT 'C'**

There were no questions on the System Superintendent's Report.

#### **ATTORNEY REPORT**

Mr. Frey reported that all his comments on legal matters had been previously discussed in Executive Session.

#### PMAA Act 43 Policy Update

Mr. Frey stated to the Board that the Lower Perkiomen Valley Regional Authority adopted their ACT 43 and he went through the application to make sure both copies were the same.

Upon motion of Mr. McDonough, seconded by Mr. Tschoepe and unanimously carried, the Board approved the modified Act 43 Application.

#### **OLD BUSINESS**

##### Collection Update for Delinquent Accounts

Mr. Frey stated to the Board that he has selected a delinquent account over five thousand dollars to test case the Writ of Scire Facias.

Ordinance for Sewer Lateral Inspection Prior to Sale of Property

The Vice Chairman asked Mr. Frey to follow up with the Township Solicitor regarding this.

Energy Conservation Initiative

Mrs. Connolly stated to the Board she expects to have an update for the June meeting since nothing was entered during the billing quarter.

**NEW BUSINESS**

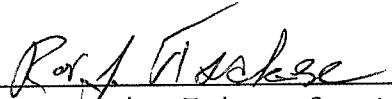
Sewer Laborer New Hire

Mr. Tschoepe stated to the Board that Christopher Bergandino has accepted the position of the Sewer Laborer.

Upon motion of Mr. Tschoepe, seconded by Mr. Rose and unanimously carried, the Board approved the hiring of Christopher Bergandino as Sewer Laborer effective April 17, 2023.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 5:15 PM by motion of Mr. McDonough seconded by Mr. Tschoepe and unanimously carried.

  
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Mr. Robert Tschoepe, Secretary

BILLS PAID FROM REVENUE & ADMIN		APRIL 10, 2023 BOARD MEETING	
AMERICAN WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		34.54
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE, POSTAGE, PRINTING OF BILLS		6236.46
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
CAR CARE CENTER	TRUCK & EQUIPMENT: INSPECTION FOR 2003 GMC UNIT 1		142.00
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING MARCH		280.00
COMMONWEALTH PRECAST	COLLECTION SYSTEM MAINT: RISER RINGS TO BRING MH ON FIFTH STREET TO GRADE		80.00
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY		187.99
CUES, INC	TRUCK & EQUIPMENT: CAMERA REPAIR		942.96
DECKMAN MOTOR & PUMP INC	PUMP STATION MAINT: GASKETS FOR WASHINGTON & MOYER STREET PUMP STATION		100.60
GANNETT FLEMING, INC	ENGINEERING FEES, REF: JANUARY 28, 2023 - FEBRUARY 24, 2023		3849.46
HOME DEPOT	BUILDING OPERATION & MAINT, TRUCK & EQUIPMENT, COLLECTION SYSTEM MAINT		415.08
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		89.05
JENNINGS, BRIAN	COLLECTION SYSTEM MAINT: REIMBURSEMENT FOR GRINDER PUMP REPLACEMENT		11020.00
JOHNSON AMERICAN FASTENER CO	COLLECTION SYSTEM MAINT: CONCRETE ANCHORS FOR MANHOLES		150.00
KAI ASSOCIATES, INC.	PUMP STATION MAINT: SERVICE TO ADDRESS CONTROL PANEL ISSUE AT SMITH ROAD PS		525.00
LABOSH, MARGARET	RETURN OF BALANCE FROM PROFESSIONAL SERVICES AGREEMENT ESCROW		1000.00
LPVRS	TREATMENT CHARGES		220507.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE APRIL		50.00
NAPA AUTO PARTS	PUMP STATION MAINT: OIL, ANTIFREEZE FOR GENERATOR & BYPASS		153.02
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		80.97
PA MUNICIPAL AUTHORITIES ASSOC	ADMINISTRATION: VALUE OF AUTHORITY OWNERSHIP PUBLICATIONS		84.00
PMAA REGION 1	ADMIN MISC: REGION 1 SPRING MEETING		140.00
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		0.00
PECO	GAS \$474.93 & ELECTRIC \$4630.84		5105.77
R&R VOICE DATA, INC	BUILDING OPERATION & MAINT: PHONE REPAIR		327.50
RICHTER OFFICE SUPPLY COMPANY, INC.	OFFICE SUPPLIES: STAPLER, PAPER, WRISTREST, PHONE CORD, WATER		146.84
SEWER SPECIALTY SERVICES, COMPANY	COLLECTION SYSTEM MAINT: GROUTING OF WALKER LANE PUMP STATION AREA		68552.00
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER COOLER RENTAL		18.00
SIGMA CONTROLS	PUMP STATION MAINT: REBUILD TRANSDUCER FOR WALKER LANE PUMP STATION		463.06
UNIFIRST	HEALTH & SAFETY: UNIFORM RENTAL & CLEANING		261.65
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		5728.88
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		871.00
VERIZON	TELEPHONE: OFFICE FIOS		214.44
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		206.28
SUNOCO WEX	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		904.57
PREMIER PAYROLL	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	152.50
STRATIX LEASING	COPIER LEASE	[AUTO DEBIT]	365.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1050.57
WELLS FARGO	DEBT SERVICE: INTEREST 2020 NOTE	[AUTO DEBIT]	11039.46
LPTSA CREDIT CARD	ADMIN MISC, BUILDING OPERATION & MAINT, OPERATING EXPENSE	[TRANSFERRED]	322.90
LPTSA	PAYROLL	[TRANSFERRED]	40,000.00
		<b>TOTAL</b>	<b>381972.61</b>
BILLS PAID FROM CAPITAL IMPROVEMENT			
DOLI CONSTRUCTION CORPORATION	PAYMENT ESTIMATE NUMBER TWO		391,169.84
GANNETT FLEMING	ENGINEERING FEES: JANUARY 28, 2023 - FEBRUARY 24, 2023		46415.76
		<b>TOTAL</b>	<b>437585.60</b>
BILLS PAID FROM CAPITAL RESERVE			
LPVRS	CAPACITY PERMITS		7000.00
		<b>TOTAL</b>	<b>7000.00</b>

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**April 10, 2023**

66692.101	Chapter 94 Report	-	Transmitted final Chapter 94 report March 28, 2023.
66692.105	Connection Management Plan	-	Transmitted revised CMP to David Burke March 21, 2023.
66692.109	CIP Update	-	Meeting to be scheduled with Mr. Rose and Mr. McDonough to update CIP.
66692.110	2021 Capital Project	-	Awaiting correspondence from Anrich regarding final closeout.
66692.119	2022 Capital Project	-	Estimate #2 in the amount of \$391,169.84 to be presented at the April 10 <sup>th</sup> meeting.
66692.122	FEMA/PEMA Assistance	-	Provided additional coordinates for manholes.
66692.123	Ridge and Germantown Pike Project	-	Waiting on reimbursement agreement to proceed.
66692.124	2023 Capital Project	-	Preparing plans and specifications.
66692.235	1433 Pawlings Road	-	Review of plans. Review memo sent March 20, 2023

## **SYSTEM SUPERINTENDENT'S REPORT**

**APRIL 2023**

**FOR WORK DONE MARCH 1, 2023 – MARCH 31, 2023**

### **SEWER AUTHORITY PROJECTS:**

**NEW ITEM:** We found a sump pump that was connected to the sewer system at 156 Regency when Doli was replacing the sewer main lateral.

**UPDATE - SEWER SPECIALITIES:** Crew grouted/repared three leaking manholes in the Walker Lane pump station sewer system and installed nine sleeves. They also cleaned and videoed Church Road and some of Circle Drive all gravity flowing to the Mine Run. They then started air testing and grouting these lines and they are finding multiple leaks in the main (see pictures attached) and so far, three manholes need to be grouted/repared no sleeves are needed yet at this point. They are also keeping a running list of active laterals while they are videoing the line. So far there are fifteen or so they have found active.

**UPDATE - CHAPTER 94 REPORT:** The report has now been completed and sent to DEP.

**UPDATE - 2022/2023 SEWER REPLACEMENT PROJECT:** Doli has replaced all the sewer main on Farmhouse Drive and all the laterals were replaced they then completed the pipe bursting and sleeving of the sewer main along the creek between Regency and Sunnyside. They will be starting the sewer and manhole replacement between Second Street and East Mount Kirk on Monday, April 3, 2023. Then immediately after they will start Linnett Street portion of the project.

**UPDATE - OFFICE REMODELING:** All work has been completed.

**UPDATE - SECOND STREET BASEMENTS WITH WATER ISSUES:** The drawing for the sewer trench drain has been revised and a permission letter is being written up for the homeowners to sign to allow us to install the pipe.

**UPDATE – NEW LABORER EMPLOYEE:** We have an applicant getting the required physical and drug/alcohol test and should be setting a start date by the end of April.

**NO UPDATE - 2021 SEWER REPLACEMENT PROJECT:** Anrich has completed the contracted work for the project. They have a small list of lateral ditches that need topsoil added due to settlement. The work was scheduled to be done on November 11, 2022. All streets have been paved in the project areas. We are waiting for the final payment amount and list of all the extra work done for our review and approval.

**NO UPDATE - DISLODGED MANHOLES AND DAMAGE FROM HURRICANE IDA:** We have given FEMA all the information that they seem to need, and it looks like they will be reviewing it and approving or denying it soon.

**MAINTENANCE DEPARTMENT:**

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 221 locations (PA One Calls).
- Responded to low wet well alarm at Walker Lane Station. A brief investigation revealed a faulty transducer, the transducer was replaced and the issue was resolved.
- Routine station checks revealed the motor for the muffin monster at Mile Hill station failed. The overall age and condition of the muffin monster led us to remove entire unit for service.
- Routine station checks showed abnormal pump activity at providence crossing. Upon closer observation we were able to determine the transducer was the cause of the issue. Transducer was replaced and the problem was resolved.
- Responded to pump failure alarm at Smith Rd station. Initial investigation showed one contactor Coil had failed and blew the fuse for the control voltage transformer. The fuse was replaced the station was brought back online with one pump. The problem reoccurred and Dave Drummond was contacted to diagnose the problem while the trailer bypass pump was installed to control wet well level. A lengthy investigation revealed the source of the issue was an intermittent loose connection that damaged both pump contactors. Parts from both contactors were used to make one functional unit, then the station was brought back online with one pump while we wait for replacement parts.
- Fastened castings to cones on MH 31 and 32 mine run off of linnet.
- Tested all generators the do not do so automatically. The generator at Mile Hill failed due to a coolant leak. The leak was repaired and the issue was resolved.
- Cleaned and videoed sewer main on Falcon MHP4-MHP6 about 600'.
- Cleaned and videoed sewer main on fourth street MH343-MH86 about 350', we observed 6' of broken clay pipe right outside of MH86.
- Collected Deductible water meter readings.
- Had unit one inspected.
- Inspected sewer lateral repair at 1106 Goshawk Circle, number 5 Clearfield, number 10 Orchard lane, 2873 Woodland Ave and 2823 Third Street.
- Inspected new sewer connections on Nico Lane lots 1,2,3,4 and 5.
- Inspected new sewer lateral connection at 45 south Grange Avenue.

**DEPARTMENT INFORMATION:**

	Maintenance	Administration
Regular hours worked	344	520
PTO hours	24	32
Holiday hours	0	0
Overtime	0	n/a
Part-time hours		48
Injury related hours	0	0







