

**REGULAR MEETING**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MINUTES OF AUGUST 14, 2023**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, August 14, 2023, at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Mr. Charles Rose, Vice Chairman; Mr. Robert Tschoepe, Secretary and Dr. Jason Sorgini, Treasurer

In addition, thereto, the following persons were present:

Mrs. Lori Connolly, Office Manager and Mr. Eric Frey, Solicitor

Absent was Authority Member:

Mr. Frank McDonough, Assistant Treasurer

Visitor not on Agenda: Ms. Leah Baird

**CALL TO ORDER**

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

**MINUTES**

The minutes of the July 10, 2023, meeting was presented. Upon motion of Mr. Rose seconded by Mr. Tschoepe and unanimously carried, the reading of the minutes was waived and approved.

**TREASURER'S REPORT - EXHIBIT 'A'**

Dr. Sorgini presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement and Capital Reserve accounts.

Upon motion of Dr. Sorgini seconded by Mr. Rose and unanimously carried, the Board approved payment of bills from the Revenue & Administration, Capital Improvement and Capital Reserve accounts hereto marked as Exhibit 'A'.

**CAPITAL PROJECTS**

2021 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the project is complete. Anrich's response is required to close out. The Attorney sent a letter to Anrich asking for a reply. The Attorney stated that Anrich responded that he will have the paperwork to us by next month.

2022 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the project is complete.

2023 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the contract documents are completed. The Project will be advertised the week of August 14, 2023 in the local newspaper and Bids will be received through PENNBID. Bids will be opened in mid-September.

**EDU SALES**

A motion was made by Mr. Tschoepe, seconded by Dr. Sorgini and unanimously carried, to approve seven (7) EDUs for 2626 Van Buren Avenue.

**ENGINEER'S REPORT - EXHIBIT 'B'**

There were no questions on the Engineer's Report.

**SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT 'C'**

There were no questions on the System Superintendent's Report.

**ATTORNEY REPORT**

Mr. Frey reported that all his comments on legal matters had been previously discussed in Executive Session.

**OLD BUSINESS**

**Ordinance for Sewer Lateral Inspection Prior to Sale of Property**

Mr. Frey reported to the Board that the Township Solicitor will be reviewing Ordinance in front of the Township Supervisor's, and he will be present to answer any questions on Thursday, August 17th.

**Energy Conservation Initiative**

Mrs. Connolly presented the spreadsheet done to date to the Board. The Board will review and has a few questions for Alan.

**NEW BUSINESS**

**Signature on PNC Documents from Calhoun Baker**


A motion was made by Mr. Rose, seconded by Mr. Tschoepe and unanimously carried; the Board approved the Signature on PNC Documents from Calhoun Baker.

**Water Shut off amount change to \$186.00**

A motion was made by Mr. Tschoepe, seconded by Mr. Rose and unanimously carried; the Board approved the water shut off amount at \$186.00 for delinquent accounts.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 4:46PM by motion of Mr. Rose seconded by Dr. Sorgini and unanimously carried.

  
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Mr. Robert Tschoepe, Secretary

**BILLS PAID FROM REVENUE & ADMIN    AUGUST 14, 2023 BOARD MEETING**

AMERICAN WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		38.15
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE		296.58
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
BEE, BERGVALL & CO.	AUDIT: PROGRESS BILL		3000.00
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING JULY		350.00
HEALTHCARE	HOSPITALIZATION: REIMBURSEMENT OF COPAY		1178.37
CUMMINS SALES & SERVICE	PUMP STATION MAINT: LIGHTS FOR GENERATORS		385.87
GANNETT FLEMING, INC	ENGINEERING FEES, REF: JUNE 3, 2023 - JUNE 30, 2023		3411.79
EXETER SUPPLY COMPANY	COLLECTION SYSTEM MAINT: MANHOLE LID EXTRACTOR		809.95
FLAGGER FORCE	COLLECTION SYSTEM MAINTENANCE: FLAGGER SERVICE GOR RAISING OF MANHOLES		5161.40
GRAINGER	COLLECTION SYSTEM MAINTENANCE: MARKING PAINT & FLAGS, LIFTING SHACKLES & EYE BOLTS		142.02
HOME DEPOT	EQUIPMENT, OPERATING EXPENSES, PUMP STATION MAINT, COLLECTION SYSTEM MAINT		175.52
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		100.58
LPVRS	TREATMENT CHARGES		220592.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE JULY		50.00
NAPA AUTO PARTS	TRUCK & EQUIPMENT, PUMP STATION MAINT: OIL & FILTER, SMITH ROAD GENERATOR OIL CHANGE		1,208.61
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		87.24
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		223.11
PENN HOLO SALES & SERVICE LLC	TRUCK & EQUIPMENT MAINT: CHAINS FOR CHAIN SAW, SHARPENED BLADES		72.00
PECO	GAS \$53.19 & ELECTRIC \$4270.87		4324.06
PERRIE, JACKLYNN	SEWER RENTAL: OVERPAYMENT SEWER RENTAL - PREVIOUS OWNER		93.00
RATOSKEY & TRAINOR, INC	PUMP STATION MAINT: STONE FOR FRENCH DRAIN & PROVIDENCE CROSSING		42.00
RICHTER OFFICE SUPPLY COMPANY, INC.	OFFICE SUPPLIES: DOCUMENT DESTRUCTION, BATTERIES, PLANNER, WATER, FILES		281.85
SANTONIS GARAGE	TRUCK & EQUIPMENT MAINT: INSPECTION 2005 SEWER CLEANER		106.92
SENSAPHONE	PUMP STATION MAINT: NEW DIALER		1390.21
SHARP WATER CULLIGAN	OPERATING EXPENSES: COOLER RENTAL, WATER		59.25
SIGMA CONTROLS	PUMP STATION MAINT: REBUILD TRANSDUCER FOR WALKER LANE PUMP STATION		615.63
UNIFIRST	HEALTH & SAFETY: UNIFORM RENTAL & CLEANING		272.48
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		7797.94
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		871.86
VERIZON	TELEPHONE: OFFICE FIOS		221.66
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		261.20
SUNOCO WEX	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		1315.73
PREMIER PAYROLL	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	145.00
STRATIX LEASING	COPIER LEASE	[AUTO DEBIT]	290.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1402.89
WELLS FARGO	DEBT SERVICE: INTEREST	[AUTO DEBIT]	10711.52
LPTSA CREDIT CARD	TRAINING, QUICKBOOKS YEARLY FEE, OFFICE SUPPLY, EMERGENCY SERVICE FEE	[TRANSFERRED]	847.97
LPTSA	PAYROLL	[TRANSFERRED]	50,000.00
<b>TOTAL</b>			<b>318508.42</b>

**BILLS PAID FROM CAPITAL IMPROVEMENT**

GANNETT FLEMING	ENGINEERING FEES: JUNE 3, 2023 - JUNE 30, 2023		47004.02
LOWER PROVIDENCE TOWNSHIP	PAVING: 2023 ROAD PROJECT		118483.66
<b>TOTAL</b>			<b>165487.68</b>

**BILLS PAID FROM CAPITAL RESERVE**

LPVRS	CAPACITY PERMITS		20755.00
<b>TOTAL</b>			<b>20755.00</b>

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**August 14, 2023**

66692.105	CAP/CMP	-	Working on updates to the CMP due to new developments.
66692.122	FEMA	-	Assisting Alan and Lori with FEMA responses to continued RFIs. Supplemental information provided August 10, 2023.
66692.124	2023 Capital Project	-	Revised plans and specifications due to removal of the Trooper Road Area from the project, the elimination of the alternate bids sections and to incorporate Township storm sewers into project.
66692.125	Township Storm Sewers	-	Requested details and other information from the Township August 9, 2023 to complete the design documents.
66692.227	Church Road Subdivision	-	Transmitted executed Table J to Engineer.
66692.234	Tidal Wave Auto Spa	-	Correspondence with Engineer regarding planning module submission 07/28/2023.
66692.237	Fifth Street Parcel	-	Issued letter to the design engineer on August, 2023 stating our previous comments have been addressed.

## SYSTEM SUPERINTENDENT'S REPORT

AUGUST 2023

FOR WORK DONE JULY 1, 2023 – JULY 31, 2023

### SEWER AUTHORITY PROJECTS:

**NEW ITEM - SEWER CLEANER:** The power steering box on the sewer cleaner is leaking power steering fluid and will need a seal replacement or possibly rebuilt. We will take it in to have it looked at.

**NEW ITEM - 139 S MIDLAND DRIVEWAY DRAIN:** After sending multiple letters and making several phone calls to the property owner at 139 S Midland about disconnecting a 4' driveway drainpipe from the sewer lateral they finally got it disconnected and we inspected it and filed it into system.

**NEW ITEM - PROVIDENCE CROSSING PUMP STATION:** The property owner that lives next to Providence Crossing Pump Station called and complained about the water laying on the side of our driveway and in the tire ruts and said the mosquitoes are living in it and the odor from it gets really bad so we dug a trench along our driveway in that section and installed a 4" drain pipe and drained it out towards the end of the driveway into the weeds by the creek.

**UPDATE - TOWNSHIP PAVING 2023:** All the manholes have been raised or reset that needed to be and all the paving has been done for the Townships 2023 paving project except for Second Street due to the Sewer main drain project.

**UPDATE - MILE HILL PUMP STATION:** After looking further into ordering a new grinder and having to retro fit it to work, due to the unseen cost we decided to go back to the original plan of replacing the grinder with the same Muffin Monster brand that was installed originally.

**Update - FOX RD STATION:** We have contacted Montco Fence Company to install the chain link fence at Fox Station. We are waiting for them to contact us with a schedule.

**UPDATE - PAVING OF GERMANTOWN PIKE:** We contracted Cipolloni and Sons Inc. come in and raise eight manholes on Germantown Pike for the County paving project. All work was completed, and the paving has been done on Germantown Pike.

**UPDATE - 2022/2023 SEWER REPLACEMENT PROJECT:** After the cleanup/repair punch list has been completed we got a call from the Township stating that three sections of sidewalk on Farmhouse Drive got broke during the Sewer project and needs repair. We have contacted Doli to schedule the repairs.

**UPDATE - SECOND STREET BASEMENT WITH WATER ISSUES:** After receiving the quote for this project from MJ contractors we decided to get two more quotes. We now have a quote from James Kenny Excavating and we are currently waiting for a quote from Ramano paving and Concrete. We did get permission letters signed from both properties owners that have properties involved with this project.

**NO UPDATE - 2021 SEWER REPLACEMENT PROJECT:** Anrich has completed the contracted work for the project. They have a small list of lateral ditches that need topsoil added due to settlement. The work was scheduled to be done on November 11, 2022. All streets have been paved in the project areas. We are waiting for the final payment amount and list of all the extra work done for our review and approval.

**UPDATE - DISLODGED MANHOLES AND DAMAGE FROM HURRICANE IDA:** FEMA sent us another email requesting more information on 7/27/2023 and most of it was questions for Gannett Fleming so we forwarded it to Ed and ask him to answer what questions they can and then we will follow up with the rest and return answers to FEMA.

**MAINTENANCE DEPARTMENT:**

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 209 locations (PA One Calls).
- Replaced faulty pre-engine temperature sensor on generator at Evansburg station.
- Called all stations to confirm proper operation of fault callers, found Cross Keys was not responding. Investigation revealed it was a Verizon issue they were contacted, and the line was repaired.
- Power washed Grange, Moyer, Mile Hill, Washington, and Old Baptist stations.
- Serviced generators, cleaned, inspected belts, changed oil, coolant, and all filters at Smith, Evansburg, Mile Hill, and Grange.
- Fueled all generators and bypass pumps in preparation for possible storm.
- Jackhammered small section of sidewalk on second street to allow repair of drainage pipe.
- Supplied three castings and managed raising of manholes for township paving projects.
- Supplied six castings and managed raising of manholes for County paving of Germantown pike.
- Continued to clean and monitor weir/dam in Eagleville run interceptor. To date we have found no additional rock captured in the manhole.
- Cleaned sewer main on Apple Valley Lane from Thrush to Audubon Rd about 2000' feet.
- Used Hydraulic cement to repair an active leak in MHA32 on Apple Valley Lane.
- Transported all scrap metal to recycling center.
- Inspected 7 sewer lateral repairs at 59 Skyline, 137 Steinbright Drive, 109 Mallard Circle, 101 Hollywood, 2610 Lloyd Lane, 592 Winthrop and 120 Fairview Lane.
- Inspected new sewer connection at 308 Brimfield.

**DEPARTMENT INFORMATION:**

	Maintenance	Administration
Regular hours worked	396	388
PTO hours	60	48
Holiday hours	24	24
Overtime	8	n/a
Part-time hours		40
Injury related hours	0	0