

LOWER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PA

Proclamation

Constitution Week
September 17 – 23, 2023

WHEREAS, September 17, 2023 marks the two hundred and thirty-sixth anniversary of the framing of the Constitution of the United States of America at the Constitutional Convention; and

WHEREAS, it is the privilege and duty of the American people to commemorate the drafting of this momentous document with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, the Board of Supervisors of Lower Providence Township does hereby proclaim the week of September 17 through 23, 2023 as

CONSTITUTION WEEK

and urges all Township residents to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

PROCLAIMED this 7th day of September 2023.

Cara Coless, Chair

Lower Providence Township

Board of Supervisors

**Lower Providence Township Police Pension Plan
Calculation of 2024 Minimum Municipal Obligation**

OPTION 1

1. Normal Cost Percentage	18.2%
2. Administrative Expense Percentage	2.3%
3. Estimated 2023 Total W-2 Payroll	<u>\$3,849,203</u>
4. Annual Cost ([1. + 2.] X 3.)	\$789,087
5. Amortization Payment	<u>431,658</u>
6. Financial Requirement (4. + 5.)	\$1,220,745
7. Member Contributions Anticipated	153,968
8. Funding Adjustment ¹	<u>0</u>
9. Minimum Municipal Obligation (6. - 7. - 8.)	<u><u>\$1,066,777</u></u>

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's January 1, 2023 Actuarial Valuation.

¹The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

**Lower Providence Township Employees Pension Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Normal Cost Percentage	0.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2023 Total W-2 Payroll	\$391,494
4. Annual Cost ([1. + 2.] X 3.)	\$0
5. Amortization Payment	0
6. Financial Requirement (4. + 5.)	\$0
7. Member Contributions Anticipated	5,872
8. Funding Adjustment ¹	0
9. Minimum Municipal Obligation (6. - 7. - 8.)	\$0

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's January 1, 2023 Actuarial Valuation.

¹The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

Since the assets exceeded the actuarial present value of pensions as of the valuation date, the Minimum Municipal Obligation is \$0.

**Lower Providence Township Defined Contribution Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Employer Contribution Percentage	9.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2024 Total W-2 Payroll	<u>\$1,901,468</u>
4. Financial Requirement ([1. + 2.] X 3.)	\$171,132
5. Advance Employer Contribution	<u>0</u>
6. Minimum Municipal Contribution (4. - 5.)	<u><u>\$171,132</u></u>

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Lower Providence Township Police Pension Plan
Calculation of 2024 Minimum Municipal Obligation
 OPTION 2

1. Normal Cost Percentage	19.3%
2. Administrative Expense Percentage	2.3%
3. Estimated 2023 Total W-2 Payroll	\$3,849,203
4. Annual Cost ([1. + 2.] X 3.)	\$831,428
5. Amortization Payment	497,672
6. Financial Requirement (4. + 5.)	\$1,329,100
7. Member Contributions Anticipated	153,968
8. Funding Adjustment ¹	0
9. Minimum Municipal Obligation (6. - 7. - 8.)	\$1,175,132

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's fs Actuarial Valuation.

¹ The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

**Lower Providence Township Employees Pension Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Normal Cost Percentage	0.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2023 Total W-2 Payroll	\$391,494
4. Annual Cost ([1. + 2.] X 3.)	\$0
5. Amortization Payment	0
6. Financial Requirement (4. + 5.)	\$0
7. Member Contributions Anticipated	5,872
8. Funding Adjustment ¹	0
9. Minimum Municipal Obligation (6. - 7. - 8.)	\$0

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's fs Actuarial Valuation.

¹The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

Since the assets exceeded the actuarial present value of pensions as of the valuation date, the Minimum Municipal Obligation is \$0.

**Lower Providence Township Defined Contribution Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Employer Contribution Percentage	9.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2024 Total W-2 Payroll	<u>\$1,901,468</u>
4. Financial Requirement ([1. + 2.] X 3.)	\$171,132
5. Advance Employer Contribution	<u>0</u>
6. Minimum Municipal Contribution (4. - 5.)	<u><u>\$171,132</u></u>

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

**Lower Providence Township Police Pension Plan
Calculation of 2024 Minimum Municipal Obligation**

OPTION 3

1. Normal Cost Percentage	20.5%
2. Administrative Expense Percentage	2.3%
3. Estimated 2023 Total W-2 Payroll	<u>\$3,849,203</u>
4. Annual Cost ([1. + 2.] X 3.)	\$877,618
5. Amortization Payment	<u>565,056</u>
6. Financial Requirement (4. + 5.)	\$1,442,674
7. Member Contributions Anticipated	153,968
8. Funding Adjustment ¹	<u>0</u>
9. Minimum Municipal Obligation (6. - 7. - 8.)	<u><u>\$1,288,706</u></u>

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's fs Actuarial Valuation.

¹ The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

**Lower Providence Township Employees Pension Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Normal Cost Percentage	13.8%
2. Administrative Expense Percentage	8.0%
3. Estimated 2023 Total W-2 Payroll	\$391,494
4. Annual Cost ([1. + 2.] X 3.)	\$85,346
5. Amortization Payment	0
6. Financial Requirement (4. + 5.)	\$85,346
7. Member Contributions Anticipated	5,872
8. Funding Adjustment ¹	18,676
9. Minimum Municipal Obligation (6. - 7. - 8.)	\$60,798

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

Calculations are based upon the plan's fs Actuarial Valuation.

¹ The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

Since the assets exceeded the actuarial present value of pensions as of the valuation date, the Minimum Municipal Obligation is \$0.

**Lower Providence Township Defined Contribution Plan
Calculation of 2024 Minimum Municipal Obligation**

1. Employer Contribution Percentage	9.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2024 Total W-2 Payroll	<u>\$1,901,468</u>
4. Financial Requirement ([1. + 2.] X 3.)	\$171,132
5. Advance Employer Contribution	<u>0</u>
6. Minimum Municipal Contribution (4. - 5.)	<u><u>\$171,132</u></u>

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2024.

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS BUSINESS MEETING
August 17, 2023**

Call to Order: Chair Coless called the hybrid live/virtual meeting to order at 7:05 p.m.

Pledge of Allegiance

Protocol for Hybrid Meetings: Chair Coless provided an overview of the protocols for public participation for members of the public attending the meeting virtually over Zoom.

Roll Call:

- a. The following members were in attendance: Chair Coless, Vice Chair Darby, Supervisors MacFarland (via Zoom), Neights and Sorgini.
- b. Also in attendance were: E.J. Mentry, Township Manager; Lauren Gallagher, Township Solicitor; Michael Mrozinski, Community Development Director; Rich Lafiata, Finance Director; Joe Chillano, Public Works Director; Police Lt. Bill Hopkins; Tim Woodrow, Township Engineer; Casey Moore, Township Traffic Engineer; and Kaitlyn Phan, Student Representative.

Chair's Comments

Chair Coless announced that an Executive Session was held prior to the meeting on August 17, 2023 to discuss personnel and legal matters and contract negotiations. The Board also adjourned to executive session at the conclusion of the July 20, 2023 meeting to discuss legal matters.

Chair Coless read a statement regarding the proposed chicken ordinance: Based on the feedback at the July 20th Board of Supervisors meeting, and after further discussion and deliberation with Township staff, the Board has decided to withdraw the draft chicken/rooster ordinance from consideration. The Board has directed staff to instead draft an amendment to the Township's nuisance ordinance to address nuisance animals. There is no timetable for when this ordinance will be ready, but updates will continue to be posted to the Township website. The Board would like to thank the public for their input and participation throughout this process.

1) Presentations

- A. Student Representative Kaitlyn Phan reported on the following: Methacton High School and Arcola Intermediate School orientations; changes to the high school food service, including color-coded menus and the addition of a coffee bar - the Windy Hill Café; summer reading requirements; and the start of school on August 29. Kaitlyn, who was attending her final meeting as student representative, thanked the supervisors for the opportunity.
- B. Lower Providence Fire Department Annual Update – Chief James Lentz
- C. Lower Providence EMS Annual Update – Executive Director Brian Kuklinski and Chief of Operations Christopher Reynolds
- D. Six-month financial review – Finance Director Rich Lafiata

2) Consent Agenda

- A. **MOTION:** Supervisor Neights made a motion to approve consent agenda items 2a, 2b, and 2c, including moving the meeting minutes of July 20, 2023, into the record, accepting meeting minutes and department monthly reports, ratifying payment of bills in the amount of

\$1,594,901.83, and approving escrow release #3 for Moscariello at Crosskeys in the amount of \$137,910.95. Supervisor Sorgini seconded the motion.

- a. There was no public comment.
- b. The motion *passed* 5-0.

3) Public Hearing – Mixed-Use Overlay Zoning Ordinance Amendment

- A. Solicitor Gallagher explained that the ordinance was drafted to clarify provisions related to the IP zoning district and the establishment of the mixed-use and office technology campus sectors. Prior language had indicated that the mixed-use sector was an overlay. The proposed amendment clarifies that the sectors are mandatory, not optional provisions.
- B. **MOTION:** Supervisor Sorgini made a motion to open the public hearing, seconded by Vice Chair Darby. The motion *passed* 5-0.
- C. There was no public comment.
- D. Solicitor Gallagher said the ordinance makes the change from an overlay to a sector. She explained that an overlay is optional, while a sector is a miniature district within a larger zoning district. It was noted that the amendment clarifies contradicting existing language.
- E. **MOTION:** Supervisor Neights, seconded by Vice Chair Darby, made a motion to close the public hearing. The motion *passed* 5-0.
- F. **MOTION:** Supervisors Neights made a motion to adopt Ordinance 678, seconded by Supervisor Sorgini.
- G. There was no public comment.
- H. The motion *passed* 5-0.

4) Old Business

- A. Consideration of Resolution 2023-34 Approving Final Land Development Plan, 420 Church Road
 - a. Solicitor Gallagher said that the resolution for the final plan includes all updated plan sets and reaffirms all previously granted waivers and conditions for the plan which received preliminary approval in September.
 - b. In response to a question from Supervisors Neights, Mr. Woodrow confirmed that the sidewalks and trail in the center of the development and going back to Eskie Park are five feet in width.
 - c. **MOTION:** Supervisors MacFarland, seconded by Supervisor Sorgini, made a motion to approve Resolution 2023-34 approving the final land development plan for 420 Church Road.
 - d. There was no public comment.
 - e. The motion *passed* 5-0.
- B. Consideration of Resolution 2023-35 Approving Sewer Module for 420 Church Road Subdivision
 - a. Mr. Woodrow said that under Act 537, the Township imposed an obligation on the developer to secure sewer planning approval from the PA Department of Environmental Protection (DEP). Because the Lower Providence Township Sewer Authority is in the process of removing inflow and infiltration (I & I) from the Township system, the development project does not qualify for an exemption and a full planning module application is required. The application process has been completed and the resolution is the mechanism to submit the module to PADEP.
 - b. Supervisor Sorgini noted that the Sewer Authority has been removing I & I for many years and continues to do so. He is hopeful the restrictions will be removed in the very near future.

- c. **MOTION:** Supervisor Sorgini made a motion to approve Resolution 2023-35, seconded by Supervisors Neights.
- d. There was no public comment.
- e. The motion *passed* 5-0.

5) New Business

A. Encompass Health Sketch Plan Presentation

- a. Mr. Mrozinski explained that Encompass Health proposes construction of a new 80-bed, one-story rehabilitation hospital in two phases at 2660 Audubon Road in the Light Industrial (LI) zoning district. The concept was presented to the Planning Commission with feedback from neighbors. The hospital will provide care for those recovering from surgeries and other medical treatment, but not substance abuse disorder. The use is a permitted use.
- b. Bill Moldovan represented Encompass Health to provide an overview of the project.
- c. There was discussion regarding stream relocation, stormwater management, trail and pedestrian connectivity, driveway placement and buffering from surrounding neighbors.
- d. It was clarified that Encompass Health will be submitting a Zoning Hearing Board application, concurrently with the land development application, addressing relief from the riparian buffer overlay zone ordinance requirements.
- e. Lisa Zieske, Township resident, asked if a rendering showing the view from Rittenhouse Road and Elysia Lane could be provided.
- f. Robert Zieske, Township resident, asked about what Elysia Lane neighbors will see, how the building will be situated, and lighting impact.
- g. Regina Wilkes, Township resident, asked about placement of generators, transformers and trash bins.

B. Approval of Emergency Storm Sewer Repair – Highley Road Dam Culvert

- a. Mr. Mentry said it had been discovered that an old stone wall surrounding a storm sewer pipe that exits an earthen dam is leaning and needs to be replaced.
- b. Mr. Chillano said pricing for repairs, including materials and labor, would be approximately \$50,000 utilizing the current equipment rental contract and funds budgeted for emergencies.
- c. *Supervisor MacFarland left the meeting at this point.*
- d. **MOTION:** Supervisor Neights made a motion to approve the emergency storm sewer repair, seconded by Supervisor Sorgini.
- e. There was no public comment.
- f. The motion *passed* 4-0.

C. Approval of Pipe Lining Project

- a. Mr. Mentry and Mr. Chillano said the budget includes funding for pipe lining projects on Elizabeth Drive, Teakwood Terrace and Sunnyside Avenue. The cured-in-place lining process to be used eliminates digging, is less intrusive and is cost-effective. Pricing was received from two Costars-approved contractors; SWERP was the lowest at \$120,300.
- b. **MOTION:** Supervisor Neights, seconded by Supervisor Sorgini, made a motion to approve the pipe lining project.
- c. There was no public comment.
- d. The motion *passed* 4-0.

D. Approval of McMahon Proposal for Act 209 Roadway Sufficiency Analysis Study and Transportation Capital Improvement Plan

- a. Mr. Moore said the Township had completed two previous Act 209 studies in 2001 and 2009. The new study would take into account development and roadway improvements

since the last study and future improvements. The necessary first step would be the completion of a Land Use Assumptions Report which, under the proposal, would be completed by David C. Babbitt & Associates.

- b. Mr. Babbitt explained that the Land Use Assumptions report, which is required by the Municipalities Planning Code, would project the type and scope of development to occur over the next 10 years. The study would then be used by the transportation engineer to determine the traffic impact and the projected cost of improvements to accommodate the traffic, leading to the traffic impact fee.
- c. Mr. Moore estimated a timeframe for completion of no less than nine months, closer to a year, including public meetings. The result will be a capital improvement program and new impact fee for physical transportation improvements and multi-modal improvements.
- d. Chair Coless expressed concern about the impact on the budget and that there were no other proposals.
- e. Mr. Mentry asked about the possible impact of the zoning ordinance update that is underway on the land use assumptions report.
- f. **MOTION:** Chair Coless made a motion to table the item. There was no second.
- g. **MOTION:** Supervisor Neights made a motion to approve the proposal from McMahan for the Act 209 study. Supervisor Sorgini seconded the motion.
- h. There was no public comment.
- i. The motion *passed* 3-1 with Chair Coless opposed.

E. Approval of IT Vendor Contract

- a. Mr. Mentry said that at the Board's request staff had looked at IT vendors and is recommending Help Now.
- b. Dan DiGregorio and Josh Cook of Help Now (via Zoom) confirmed that initially the existing IT footprint would be maintained. Backup and disaster recovery was discussed.
- c. Mr. Lafiata said that two package options are available, an unlimited and an hourly package.
- d. **MOTION:** Supervisor Neights made a motion to approve the hourly package contract with Help Now, seconded by Supervisor Sorgini.
- e. Dan Bronstein of Applied Computer Solutions, the Township's current IT vendor, spoke about his service to the Township.
- f. The motion *passed* 4-0.

F. Appointment of Student Representatives to the Board of Supervisors

- a. Mr. Mentry said applications had been received from Methacton High School students Matthew Chung, Victoria Fan and Mina Liu and he is recommending their appointment.
- b. Supervisor Sorgini made a motion to make the appointments, noting that one of his proudest accomplishments on the Board was starting the student representative program. The motion was seconded by Supervisor Neights.
- c. There was no public comment.
- d. The motion *passed* 4-0.

G. Consideration of LFPD request for waiver of permit fees.

- a. Mr. Mentry said the Lower Providence Fire Department has requested waiver of permit fees for its building renovation project at the main station. The fees are anticipated to be over \$250 requiring Board approval.
- b. Supervisor Neights made a motion to approve the permit fee waiver for the Fire Department, seconded by Supervisor Sorgini.
- c. There was no public comment.
- d. The motion *passed* 4-0.

6) Announcements/Meetings

- Planning Commission - August 23 at 7:00 p.m.
- Zoning Hearing Board – August 24 at 7:00 p.m.

7) Comments and Other Business

- Supervisor Sorgini said the library board meeting will be held Aug 21 and the library’s “Taste of Lower Providence” fundraiser will be held September 23.
- Supervisor Neights said the Environmental Advisory Council is working on modifications to the Township’s sustainability resolution.
- Chair Coless said the Business Development Committee is updating its goals and mission statement.

8) Courtesy of the Floor

- No public comment.

9) Adjournment

- a. **MOTION:** Vice Chair Darby, seconded by Supervisor Neights, made a motion to adjourn. The motion *passed* 4-0. The meeting adjourned at 10:13 p.m.

Next Business Meetings: **September 7, 2023**
 September 21, 2013

DRAFT



LOWER PROVIDENCE TOWNSHIP

100 Parklane Drive • Eagleville, PA 19403 • www.lowerprovidence.org
Administration: 610 539-8020 • Fax: 610 539-6347
Police: 610-539-5901 • Fax: 610-630-2219



MEMORANDUM

TO: Board of Supervisors

FROM: E.J. Mentry, Township Manager

SUBJECT: 2023 Board of Supervisors Goals and Projects Update (9/7/23 Agenda Item 3.a.)

DATE: August 31, 2023

For the upcoming September 7, 2023 Board meeting, the Chair has requested I provide an update on the status of the various goals and projects that were discussed during the first few months of the year. Below please find a status update on the priority areas, along with a listing of ongoing projects and initiatives.

Priority Projects/Goals:

1) Municipal campus/building improvements

- a. Campus Master Plan: Master plan contract has been awarded to Boyle Construction and MKSD Architects. Project commenced with staff kickoff meetings and conceptual plans are underway.

2) Stormwater Management

- a. Pipe lining project: Recently awarded by BOS. Project anticipated in October.
- b. MS4 Permit Projects: Still awaiting final approval of permit renewal by DEP. Once approved, can begin planning projects for 2024.
- c. Skippack Creek TMDL Alliance: Progress is moving slowly, but the alliance has met once and has directed the engineering consultant to update the project cost estimates for 2024 project planning. The alliance will reconvene in the fall to prioritize the list of projects included in the TMDL to pursue grant funding in 2024.
- d. Stormwater Fee Study: This project is on hold due to the recent Commonwealth Court decision in West Chester Borough, which essentially deemed the stormwater fee is a tax. The case has been appealed to the PA Supreme Court and we are awaiting the ruling before moving forward.

3) Parks & Recreation

- a. Redtail Park Master Plan: Staff has begun working with Jean Akers, former P&R Board member, on a master plan for Redtail Park. Jean has graciously offered to help us at no cost. Once concepts are complete, it will be presented to the BOS and we can pursue grants in 2024 for any desired park improvements.

4) Pedestrian Connections

- a. BOS feedback/direction needed. The last time we discussed potential sidewalk projects, we specifically discussed pursuing a grant for sidewalks on Ridge Pike between Trooper Road and Park Ave. At the time the BOS was undecided and no action was taken.



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Ongoing Projects and Initiatives:

- Transportation Projects:
 - Park/Crawford/Eagleville Intersection Project (numerous MTF grants)
 - *Project awarded to Allan Myers in April 2023. Tree clearing and grubbing scheduled to begin on 9/18/23. Construction anticipated to take approximately two years.*
 - Egypt Road signal upgrades (Green Light Go project)
 - *We just recently received comments from PennDOT on Egypt Road and we are working to address those and resubmit within the next couple of weeks.*
 - Germantown/Evansburg intersection improvements (MontCo 2040 grant)
 - *Project was awarded in early 2023 with grant agreement executed April 2023. We are still waiting on PennDOT to schedule the required kickoff meeting.*
 - Ridge/Germantown Connector (PennDOT project)
 - *As of 8/16/23, the project design team is still anticipating a May 2024 let date for the contract, with work potentially starting in late summer or early fall of 2024. It's likely this timeline gets pushed back.*
 - *They are currently working through utility coordination, ROW acquisition, and stormwater management final design and approvals.*
 - *For the ROW acquisition, there are a total of 33 affected properties. Eight (8) of them have settled, several have more time to consider the offer from PennDOT. The Declaration of Taking (DT) process (aka eminent domain) has started with 19 of the properties, but the ROW consultant anticipates that several of these will end up settling first. **Information on the specific properties (offer amounts, status of DT process, etc.) has not and WILL not be made available to the Township since this is not a Township project.***
 - Act 209 Study (Transportation Impact Fee)
 - *Project was awarded to McMahan and Babbitt (for the Land Use Assumptions Report) in August 2023. The first step will be to recruit and form the advisory committee before the study process officially begins.*
- Ordinance Changes Underway:
 - Zoning/SALDO – complete update/rewrite
 - Business license ordinance – update/amendment
 - Special event permit ordinance – update/amendment
 - Nuisance ordinance – update/amendment
 - Fireworks ordinance – update/amendment
 - Fire code – update/amendment
 - Sewer lateral inspection ordinance – new ordinance (requested by LPTSA)

For the BOS meeting discussion, I'll provide a brief summary overview of this memo and answer any questions the BOS has. I look forward to continuing these very impactful long-range planning conversations with the BOS. Please let me know if you have any questions in advance of the meeting.



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As an additional “FYI”, below is a matrix of some potential grant programs that are opening either this fall or next spring that may align with some of our project and priority areas:

GRANT PROGRAM	DEADLINE	POTENTIAL PROJECTS
Redevelopment Assistance Capital Program (RACP)	TBD (not yet open)	<ul style="list-style-type: none">• Municipal building/police station
Statewide Local Share Account (LSA)	11/30/23	“Projects in the public interest” <ul style="list-style-type: none">• Municipal campus/building project• Pipe lining projects• MS4/TMDL projects (2024)• Vehicle/equipment acquisition (PW trucks, police vehicles, etc.)• Sidewalk/trail projects• Park/Crawford/Eagleville overages
PA DCED Small Water & Sewer	TBD (not yet open)	<ul style="list-style-type: none">• Pipe lining projects• MS4/TMDL projects (2024)
PennDOT Multimodal Fund (MTF)	11/13/23	<ul style="list-style-type: none">• Sidewalk/connectivity projects
PA DCNR Grant	Spring 2024	<ul style="list-style-type: none">• Redtail Park project
MontCo 2040 Implementation Grant	Spring 2024	<ul style="list-style-type: none">• Skippack Creek TMDL projects• Sidewalk/connectivity projects
PADEP Growing Greener	Spring 2024	<ul style="list-style-type: none">• Stormwater/MS4/TMDL projects



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LOWER PROVIDENCE TOWNSHIP INTER-OFFICE MEMORANDUM

To: E.J. Mentry, Township Manager

From: Michael C. Rohlfing, Fire Marshal

Date: 8/29/2023

Re: Waiver of Special Event Hours

The Rothman Institute Cycling Team have submitted a special event permit application. The special event will be a charity bike race in the corporate center.

The planned date for the fundraiser is Saturday, September 9, 2023. The proposed start of the event is 0800 hours with a conclusion at 1600 hours.

Section 69-3 of the Township Code requires events on Saturdays to start no earlier than 1000 hours.

The applicant has requested a waiver to allow an earlier start time, which I support. I am respectfully requesting that the Township Board of Supervisors consider waiving the time restrictions for this event.

ROTHMAN INSTITUTE CYCLING TEAM

Dear Michael,

We appreciate all your support allowing the Rothman Cycling Team with the ability to put on our charity bike racing event in Lower Providence Township. Our event is the second longest running event in Pennsylvania and consists of multiple developmental level races, the highest-level being USA Olympic certified.

On Sat Sep 9th we would like to start early (8am) so that there are the fewest cars on the roads and that we can end the days activities before 5:00 enabling participants and family members to get home sooner. We have a good relationship with the active businesses on the weekends, two being the animal hospital and Horizon Services, and our course marshals carefully direct cars and trucks quickly. Fortunately, the nature of our event, criterium racing, is that racers do a one-mile laps, so delays are minimal and short. A few of the local businesses have gone so far to contribute funds to make the race possible.

Our race director would be happy to answer any questions or concerns you might have. His name is Ken Walsh and his # is [REDACTED]

Best Regards,

Seth Houston
Rothman Institute Cycling Team



LOWER PROVIDENCE FIRE DEPARTMENT



3199 Ridge Pike • Eagleville, PA 19403 • www.lpfire.com

Station: 610 539-5408 • Fax: 610 539-8910

August 29, 2023

Lower Providence Township
Mr. EJ Mentry, Township Manager
100 Park Lane Drive
Eagleville, PA 19403

Dear Mr. Mentry,

On behalf of the Montgomery County Hero Fund, please forward this request to the Board of Supervisors in reference to our very special event being held September 30, 2023, with a rain date of Sunday, October 1, 2023.

As we have discussed, LPFD has been given the privilege to host the 2nd annual 5K Brews & BBQ, right here in our community. As part of this process, we are acting in compliance with Township regulations, and are required to submit a request to operate outside of the prescribed hours for such an event, based on the request forwarded by Fire Marshal Rohlfing.

LPFD is requesting the Boards consideration to extend the operational hours only on the rain date for this event, which is Sunday October 1, 2023. The operational hours are scheduled to run from 11:00 AM and conclude at 10:00 PM. The itinerary as follows:

- 8:00 AM Donut sale begins (Business as usual)
- 5K kicks off at 11:00 AM
- Festival begins at 12:30 PM
- Concludes at 10:00 PM

- Note: BBQ competitors will be on site as early as 5:00 AM to begin their timely process of set-up and smoking food to be ready for the 12:30 PM kick-off. We have designed the field layout to tuck them in near the existing buildings in the center of the fairgrounds to respect the neighbors. We do not anticipate any disturbance.

Thank you for your assistance and anticipated cooperation. Please contact me with any questions or concerns that may arise.

Respectfully,

JFL

James Lentz, Fire Chief

cc: 5KBBQ Committee



LOWER PROVIDENCE TOWNSHIP

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LOWER PROVIDENCE TOWNSHIP INTER-OFFICE MEMORANDUM

To: E.J. Mentry, Township Manager

From: Jane Delaney, Director of Parks and Recreation

Date: 8/31/2023

Re: Waiver of Park Regulations

The Township's annual Fall Festival will be held on Saturday, Oct. 7, 2023, in Eagleville Park. Proposed as a new feature this year is an enclosed beer garden, operated and staffed by Conshohocken Brewing Company.

Township Code prohibits use or possession of alcohol in Township parks (Chapter 106-5). A waiver of this regulation is necessary to include the beer garden.

I am respectfully requesting that the Township Board of Supervisors consider waiving the alcohol regulation for Eagleville Park for the 2023 Fall Festival.



Lower Providence Township Budget Increase Request

2023-06

Instructions: Department Supervisors must submit this form, in a timely manner, to the Finance Director when a *budget increase* is requested for an account number within that departmental budget.

<i>Account Number to Increase</i>	<i>Amount of Increase</i>	<i>Where funds are coming from</i>	<i>Reason for increase</i>
31-367-000 (Recreation Programs)	\$12,000.00	Revenue generated from additional program registrations	Registrations for recreation programs have been higher than anticipated in 2023, enabling more programs to be offered than originally budgeted. In order to continue providing recreation programs for the remainder of 2023, a budget increase is needed.
30-451-280 (Program Costs)	\$12,000.00		

Department Head	_____	Township Manager	_____
Date	_____	Date	_____
Finance Director	_____	Board Approval	_____
Date	_____	Date	_____